

Clerk's Report for the Meeting of the Parish Council to be held on Thursday 4th July 2019 at 7.15pm in Somerleyton Village Hall

Refreshments Volunteer needed

1. **Apologies for Absence**
2. **Declarations of Interest** in items on the agenda.
3. **Requests for Dispensation.** To decide on any requests for dispensation to participate in discussion and voting despite disclosable pecuniary interest(s).
4. **Minutes of the Previous Meeting.** The Meeting is asked to approve and sign as a correct record the second draft of the minutes of the Annual General Meeting held on 16th May 2019.
5. **Clerk's Report on Ongoing Matters.**
 6. Herringfleet Smock Mill. J. Foster to provide an update.
 10. Plaque for Defibrillator. A supplier has been identified, and C. Diggins and the Clerk have a meeting planned to finalise details of the order, and expect to be able to present an invoice under item 16. Payments to be Approved.
 18. Village Green.
 - New Bench near Noticeboard. This is discolouring badly, and needs attention.
 - The Village Sign. S. Phillips and C. Reynolds to update.
6. **Requests from Parishioners.** The Clerk has received no requests.
7. **Councillor Training.** We have been able to access training for Councillors provided free by Lowestoft Town Council with £10 lunch costs. C. Diggins will report back on her attendance at the recent training day.
8. **Parish Plan Working Groups.** The Meeting will receive reports from the following working groups and decide on any recommendations: Green and Environment Group, Advice and Information Group, Defibrillator Group.
9. **Neighbourhood Planning.** The Neighbourhood Planning Group met on Thursday 29th June, to appraise the Draft Design Guide.
10. **Annual Parish Meeting.** The Annual Parish Meeting was held on 20th May 2019. Despite the need to change the date (twice!) the Meeting was attended by 37 parishioners. There were notices from over 20 local clubs and organisations, displayed for attendees to read. It was a successful evening.
11. **Planning.**
 - 11.1 Recent Applications. **DC/19/1978/LBC. Green Farm House, Green Lane, Somerleyton.** Application for Listed Building Consent to knock through to open kitchen and dining room together and alterations to make W.C. into shower room. Removal of chimney. Parish Council's Planning Committee held a meeting open to the public on 5th June. It recommended that the Application be approved.
 - 11.2 Recent Decisions. There have been none.
 - 11.3 East Suffolk Town and Parish Council Planning Forum. There will be an update following a meeting of the Forum.
12. **Village Events. – Review.**
 - 12.1 Italian Evening at Village Hall. Very popular evening organised by Sue and Will Bailey with delicious food and cabaret. Proceeds were sent to the Village Hall fund.
 - 12.2 25th May Craft Fair. This successful event organised by Dee Smith raised £450 for the Village Hall Fund.
13. **Village Events. – Forthcoming**
 - 13.1 6th July School Fete.
 - 13.2 6th July Art Sale and Exhibition. 11.00 to 3.00pm at the Village Hall.
 - 13.3 16th July. Guided Walk of Somerleyton Hall Gardens for local residents led by Head Gardener Simon Gaches.
 - 13.4 24th August Table Top Sale in gardens around Somerleyton. Organised by Dee Smith.

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13.5 Brick Kiln Clean-up. To agree a date for this annual task. Suggested dates: 29th September or 6th October

14. Finance. The Clerk has prepared the first Quarterly Monitoring Report.

15. 2018-19 Audit. Last year's Annual Return has been audited by the Internal Auditor and is now ready to be published on the Main Noticeboard and the Website.

16. Payments to be Approved. The clerk/RFO will recommend that the following payments be approved.

Clerk's Salary	280.00
Clerk's Income Tax	70.00
Councillor Training	10.00

17. Correspondence. The meeting is asked to decide what, if any, action should be taken regarding any of the following items of correspondence.

21/05 Corton Almshouses – Vacant Bungalow

28/05 Environment Agency – Consultation re Flood and Coastal Risk Management Strategy

10/06 Somerleyton Estate - Litter Pick

19/06 Broadland Futures Initiative – Survey re Flood Management

19/06 East Suffolk – Business and Community Awards 2019

19/06 East Suffolk – Clear Air Day 20th June

19/06 East Suffolk – Plastic Action Champions

19/06 Scottish Renewables x 2 Consultation on Offshore Wind Farms

21/06 Broads Local Plan- Copy on Memory Stick

29/06 Highways – Mutford Lock Bridge Maintenance 8th to 12th July

29/06 Scottish Renewables x 3 Consultation on Offshore Wind Farms

18. Forthcoming Meetings.

Parish Council Meeting

Thursday 5th September 2019 at 7.15pm in
Somerleyton Village Hall

Refreshments Gerda

Northern Parishes Meeting

Thursday 19th September 2019 at 7.30pm in
Somerleyton Village Hall

Sue Read
Parish Clerk

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