

ASHBY, HERRINGFLEET & SOMERLEYTON PARISH COUNCIL

The Annual General Meeting of the Parish Council will be held
On Thursday 16th May 2019 at 7.15pm
at Somerleyton Village Hall

AGENDA

- 1. ELECTION OF CHAIR AND VICE CHAIR.**
- 2. APOLOGIES FOR ABSENCE.**
- 3. COUNCILLOR VACANCIES.**
- 4. DECLARATION OF PARISH COUNCILLORS AND REGISTER OF INTERESTS.**
- 5. DECLARATION OF INTEREST** in items on the agenda.
- 6. REQUESTS FOR DISPENSATION.** To decide any requests for dispensation to participate in discussion and/or voting despite disclosable pecuniary interest(s).
- 7. APPOINTMENT OF PLANNING COMMITTEE**
- 8. CONFIRMATION OF MEMBERSHIP OF WORKING GROUPS AND EXTERNAL BODIES**
 - 8.1 Parish Councillors on Working Groups
 - 8.2 Nominees to outside bodies
- 9. CONFIRMATION OF RESPONSIBLE FINANCIAL OFFICER (RFO).** To confirm that the clerk is RFO; and to appoint a councillor as supervisor of the RFO.
- 10. ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2019** To approve the accounts, Asset Register and Annual Return; the Chair to sign as a true record.
- 11. PARISH COUNCIL MEETINGS FOR THE COMING YEAR**

PUBLIC FORUM
An opportunity for parishioners to raise issues or ask questions
The Chair may invite short reports from County and District Councillors
- 12. MINUTES OF THE MOST RECENT MEETING.** To approve and sign as a correct record the minutes of the meeting held on 7th March 2019.
- 13. CLERK'S REPORT ON ONGOING MATTERS.** To decide on any actions required following review of the clerk's update.
- 14. REQUESTS FROM PARISHIONERS.** To hear if any requests have been received and, if matters are urgent, to decide on any actions.

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AGENDA (Cont'd)

15. **PARISH WORKING GROUPS.** To receive reports from working groups and make decisions on any recommendations.
16. **NEIGHBOURHOOD PLAN.** To receive a report from the working group
17. **PLANNING.**
 - 16.1 Recent Applications.
 - 16.2 Recent Decisions.
18. **WAVENEY LOCAL PLAN.**
19. **REPORT FROM THE DEFIBRILLATOR GROUP.**
20. **ANNUAL PARISH MEETING.** To be held on 20th May. To confirm arrangements.
21. **FINANCE – ASSETS.** To decide the arrangements for the review of assets.
22. **VILLAGE EVENTS – Review.**
23. **VILLAGE EVENTS – Forthcoming.**
24. **PAYMENTS TO BE APPROVED.**
25. **CORRESPONDENCE.** To decide what, if any, action be taken regarding any particular item of correspondence , (as itemised in clerk's report).
26. **DATE & TIME OF NEXT MEETINGS** - refreshments

Signed:
Clerk to the Council

01502 349506

parish.clerk@ashvillages.org.uk