

## ASHBY, HERRINGFLEET AND SOMERLEYTON PARISH COUNCIL

Draft Minutes of the Meeting of the Parish Council, held on Thursday 7<sup>th</sup> March 2019, at 7.15pm in Somerleyton Village Hall.

The Meeting commenced at 7.15pm with the Public Forum. There was one member of the public in attendance.

The Chair invited the attending County and District Councillors to present brief reports.

**County Councillor J. Reeder** informed the Meeting that the construction of the Third River Crossing in Ipswich will not go ahead because of a shortfall in funding. He also explained the role of Suffolk County Council as Statutory Consultee in the development of Sizewell C Power Station. He said that he felt that SCC had been diligent in describing the advantages and disadvantages of the expansion of Sizewell, and, in the same role, weighing up the opportunity for economic growth in respect of the development of offshore renewable energy generation. He felt this was hampered by the lack of co-ordination caused by different companies winning contracts in the bidding process.

**District Councillor P. Ashdown** informed the Meeting that Council Tax Bills would be posted in the next few weeks. These would be from the new East Suffolk Council, which will come into formal being on 1<sup>st</sup> April 2019. He confirmed to the Meeting that the Waveney Local Plan has passed its inspection, with no changes needed. He said that Neighbourhood Plans now became very important, significantly in relation to local development and design statements.

The formal meeting commenced at 7.42pm. In attendance were: G. Brooks, C. Diggins, N. Favell, J. Foster, G. Gibbs, (in Chair), M. Gibbs, P. Johnson, N. Livingstone, C. Reynolds. Also in attendance were J. Wild, (Local Press Correspondent), P. Ashdown East Suffolk Councillor and J. Reeder, Suffolk County Councillor.

**1. APOLOGIES FOR ABSENCE.** Apologies had been received from S. Phillips, T. Pace and R. Wild. The Chair welcomed G. Brooks to his first meeting of the Parish Council.

**2. DECLARATIONS OF INTEREST** in items on the agenda. There were none.

### **3. REQUESTS FOR DISPENSATION**

To decide any requests for dispensation to participate in discussion and voting despite disclosable pecuniary interest(s). There were none.

### **4. MINUTES OF THE PREVIOUS MEETING**

To approve and sign as a correct record the minutes of the Meeting held on 10<sup>th</sup> January 2019. These were unanimously agreed as a true record. Proposer: N. Livingstone; Seconder: M. Gibbs.

### **5. CLERK'S REPORT ON ONGOING MATTERS**

6. Herringfleet Smock Mill. J. Foster gave a verbal up-date in his capacity as a member of the Charitable Trust. A maintenance programme has been agreed with the Authority, and major work is to start soon. The works will be funded by Somerleyton Estate, with some Grant Aid and proceeds from the Car Park at Herringfleet Hills. There is to be a further meeting of the Charitable Trust next week.

7. The Village Pond. The Meeting considered how the Parish Council may contribute to a commemoration of Ivan Dorrofield's year-on year commitment to tending the Pond and its surroundings and creating the wonderful year-round display. G. Brooks agreed to discuss with fellow trustees of Somerleyton Award Charity and Ivan's family what a suitable memorial might be.

9. Replacement Bench. The Clerk has purchased a Bench for the Village Green from Sustainable Furniture at a cost of £430 inclusive of VAT. P. Johnson agreed that Somerleyton Estate will dispose of the old bench and fix its replacement.

10. Plaque for Defibrillator. Advice was sought as to a reliable supplier of Plaques for the Defibrillator and the tree in Herringfleet churchyard. A local firm was identified and recommended.

### **6. REQUESTS FROM PARISHIONERS**

There were none.

**7. PARISH COUNCIL ELECTIONS – THURSDAY 2<sup>ND</sup> MAY 2019.** The Meeting noted that the deadline for

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nominations for the Parish Council was set at 4pm on Wednesday 4<sup>th</sup> April. The Clerk undertakes to check and deliver any nomination papers which she receives before that date.

### **8. PARISH PLAN WORKING GROUPS**

Green and Environment Group. Nothing to report.

### **9. DEFIBRILLATOR GROUP.**

The Meeting received the following report from. C. Diggins.

*'The weekly defibrillator checks have been carried out and logged on the Webnos web site. We are still waiting for someone from the Community Heartbeat Trust to inspect the cabinet and I have chased them up on this. However, there has been no evidence of water ingress and a thermometer placed inside the cabinet has shown that an acceptable temperature has been maintained.'*

#### **Untoward incidents:**

##### **Registration with East of England Ambulance Service**

*On February 13<sup>th</sup>, I became aware that when a 999 call was made to the Ambulance Service 2 weeks previously that the call handler had advised the caller to collect the defibrillator from the Marina. When the caller advised the call-handler that there was a defibrillator much closer to them at the Village Hall, she denied any knowledge of it and stated that it was not registered with the ambulance service.*

*I immediately reported this to The Community Heartbeat Trust (CHT) and they have requested that the East of England Ambulance Service carry out a full investigation into this issue which may take some time. In the meanwhile, they have forwarded the e-mail to me that they received from the East of England Ambulance (EEAS) on October 5<sup>th</sup> 2018, to advise that the defibrillator was registered with them. They have also received an e-mail from EEAS on February 18<sup>th</sup> 2019 to confirm that our defibrillator is registered with them.*

##### **Failure of Volunteer Emergency Telephone Service (VETS)**

*We received confirmation on January 30<sup>th</sup> that the VETS service was live and supplied with our telephone number*

*On the 28<sup>th</sup> February, 9 out of 10 volunteers stood by to test this phone service. However, although a call to our VETS number connected correctly, I was immediately advised that there were no Volunteers available without a single phone ringing.*

*I immediately reported this to CHT and they are investigating this too.*

#### **Other issues:**

*We have been given a supply of cards with the VETS telephone number and will distribute to Parishioners once the above issue is resolved. Consideration is being given to drafting a circular to accompany these cards encouraging parishioners to consider their wishes in respect of resuscitation and to discuss it with their GP as appropriate.*

*I will contact the East of England Ambulance Service about the possibility of the call handler initiating the call to the VETS number once the issues reported above are resolved.*

*We need to mark the defibrillator with contact details to arrange for its return in the event that it disappears in the back of an ambulance.'*

### **10. NEIGHBOURHOOD PLANNING.**

M. Gibbs gave the following report. *'A meeting of the Group was held on the 29 January when it was noted that the Inspector's decision on the Waveney Local Plan was imminent. Once this had been agreed and adopted our Consultant, Tom Beck of AECOM, would be in a position to submit his design brief for the proposed developments to the Group for local our full consideration. Also in attendance was David Barker of Evolution planning, representing the Somerleyton Estate and after introducing him to the members of the Group he was fully updated on the present situation.'*

*(It will be noted from Councillor Ashdown's contribution to the Public Forum, that the Waveney Local Plan has now been approved by the Inspector.)*

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### 11. ANNUAL PARISH MEETING

It was agreed to follow the format of the Annual Parish Meeting which has been used successfully over the last few years. The Clerk will write to all Organisations requesting a report to be displayed on the evening.

### 12. PLANNING.

The Meeting noted the following application and decision.

12.1 Recent Applications. **DC/19/0669/TCA**. Tree Work at Crown House, The Street, Somerleyton.

12.2 Recent Decisions. **DC/18/4762/FUL and DC/18/4837LBC**. Applications for planning permission and listed building consent to replace first floor extension thereby creating 2 bedrooms and a bathroom at The White House, The Street, Somerleyton. At a meeting of the Planning Committee of the Parish Council on Friday the 7th December 2018 the Parish Council reaffirmed its previous decision to approve the application. The Parish Council again stated that the extension would be an improvement and further, the change from arched windows to sash windows would enhance the look of the property even more.

At a Meeting of the WDC Planning Committee in February, Planning Permission and Listed Building Consent was Granted with Conditions.

**13. VILLAGE EVENTS – Review.** None

**14. VILLAGE EVENTS – Forthcoming.**

14.1 Litter Pick-up. Sunday 7<sup>th</sup> April; 10.00am. Meet at Somerleyton Village Hall. The Clerk has arranged to collect the equipment for the Litter Pick from Norse, on Friday 5<sup>th</sup> April.

14.2 Open Gardens. N. Livingstone reported that the Open Gardens event will be held on Sunday 9<sup>th</sup> June. It was confirmed that, following past practice, and in acknowledgement that the local churches provided refreshments for the event, proceeds should be passed to ASH churches.

**15. FINANCE.** The Meeting unanimously approved the Financial Risk Assessment and Management document for the coming financial year 2019-20. Proposer: P. Johnson; Seconder: M. Gibbs.

**16. PAYMENTS TO BE APPROVED.** The following payments were unanimously approved. Proposer: G. Gibbs Seconder: C. Reynolds.

ICO Data Protection Registration Renewal:	40.00
Sustainable Furniture: Purchase of Bench:	430.00
Play Inspections Co Ltd: Inspection and Report on Play Equipment	78.00
Printer/Scanner for Clerk's use while in post (ownership retained by Parish Council)	49.00

### 17. INSPECTION REPORT OF PLAY EQUIPMENT ON THE GREEN.

The Meeting received the Inspection Report on the play equipment on The Green. It noted that all risks identified were judged to be either low or very low risk, and could therefore be attended to by routine maintenance.

**18. THE VILLAGE GREEN.** The Meeting discussed the following issues, raised by N. Livingstone, related to The Village Green.

i) Village Sign. This needs a thorough clean. N. Livingstone, C. Reynolds and G. Gibbs agreed to arrange a date to do this.

ii) Village Pump and its surround; iii) the Jack Burdett circular seat which needs repair; and v) the painting of the railings on the boundary of the Green adjacent to the A1074. P. Johnson agreed to discuss these three items with his works manager. It was agreed that the work should, if possible, be completed before the July School Fete.

iv) The new seat on the corner of The Green. J. Foster agreed to re-varnish this seat.

**19. CORRESPONDENCE.** The Meeting noted the following items of correspondence, and agreed that no action needs to be taken.

8/2 UK Power Networks: re Storm Erik

11/2 Scottish Power: Consultation on Offshore Windfarm

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- 11/2 ditto
- 11/2 Deputy Governor at James Paget U H: Briefing
- 11/2 Broads Authority: Change of Venue for Local Plan Consultation
- 11/2 Sizewell C Project Team: Update
- 11/2 John Packman (BA): Broads Authority Briefing
- 1/3 JPUH Governors: Inside Story Update
- 1/3 Scottish Power: Windfarm Update
- 1/3 ditto
- 1/3 Broads Authority: Invitation to Broads Authority/Parish Council Forum 20<sup>th</sup> March
- 1/3 Suffolk Highways: Notice of Maintenance to Mutford Lock Bridge.

**20. NORTHERN PARISHES MEETING.** The following issues from G. Gibbs report of the latest Northern Parishes meeting, were considered most relevant to  
*'Suggestion to respond to Mary Evans, Cabinet Member for Highways at Suffolk County Council, who has offered to attend a future meeting to update us on developments in the Highways Department. This was unanimously agreed upon. Suggestion made to organise a joint training course for new Parish Councillors. We were informed that Lowestoft's clerk is organising such a course locally. Suggestion was made to purchase of a speed warning light. A useful paper was given by Keith Robinson to each Parish of possible options. It was suggested that the Clerk contacts the Lowestoft Clerk to find out if our councillors might be able to attend a future training sessions organised by Lowestoft. This was unanimously agreed.'*

### 21. FORTHCOMING MEETINGS:

Northern Parishes Meeting	Tuesday 21 <sup>st</sup> May at 7.30pm, Corton
Parish Council Annual General Meeting	Thursday 9 <sup>th</sup> May at 7.15pm at Somerleyton Village Hall
Annual Parish Meeting	Thursday 16 <sup>th</sup> May at 7.30pm at Somerleyton Village Hall

Parish Clerk: Sue Read

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### ADDENDUM TO MINUTES: CHANGE OF MEETING DATES.

Because of Regulations relating to Local Government Elections, it will not be possible to call the AGM of the newly elected Parish Council by the date above. It has, therefore, been necessary to call the Annual General Meeting for Thursday 16<sup>th</sup> May at 7.15pm, and the Annual Parish Meeting for the following week, Thursday 23<sup>rd</sup> May at 7.30pm

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