

ASHBY, HERRINGFLEET AND SOMERLEYTON PARISH COUNCIL

Draft Minutes of the Parish Council, held on Thursday 10th January 2019, at 7.15pm in Somerleyton Village Hall.

PUBLIC FORUM:

The Public Forum commenced at 7.20pm. There were two members of the public present; one raised an issue relating to the Village Hall, and was advised to contact the Somerleyton Community Association. The Chair then invited the District and County Councillors present to give short reports. District Councillor Ashdown reported that the planning and listed building consent applications for the White House, Somerleyton would be discussed at the East Suffolk Planning Meeting on Tuesday 15th January. County Councillor Robinson reported that the Lound Hall Care Home has now improved its rating with the CQC from 'Requires Improvement' to 'Good'. He spoke about his role as member of the local Health Scrutiny Committee, noting that improvements in the efficiency of the Phlebotomy service and the development of the Primary Care Health are being sought.

The formal meeting commenced at 7.28pm. In attendance were C. Diggins, N. Favell, J. Foster, G. Gibbs, (in Chair), M. Gibbs, P. Johnson, N. Livingstone, S. Phillips, C. Reynolds, R. Wild. Also in attendance were J. Wild, (Local Press Correspondent), P. Ashdown East Suffolk Councillor and K. Robinson, Suffolk County Councillor.

The Formal Meeting commenced at 7.28pm.

The Chair acknowledged the sad death on 1st December of Lady Belinda Somerleyton. She reminded the meeting that a Service of Thanksgiving would be held on 21st January, at 2.00pm in St. Mary's Church Somerleyton.

1. **Apologies for Absence.** Apologies had been received from T. Pace.
2. **Declarations of Interest.** There were none.
3. **Requests for Dispensation.** There were none.
4. **Minutes of the Previous Meeting.** R. Wild asked that it be noted that the minutes of the Meeting held on Thursday 1st November 2018 omitted that part of his feedback from the last Northern Parishes meeting, which related to the replacement of the Speed Gun by a Speed Warning Sign. It was agreed that the Clerk would note this in these minutes, and that this would be placed on the agenda for the next Meeting of the Northern Parishes.
5. **Clerk's Report on Ongoing Matters.**
 - 8.2 The meeting noted that Councillor Mary Evans, Cabinet Member for Highways at Suffolk County Council, has offered to come to a future meeting of the Parish Council to talk about the challenges of providing a highway service to a rural County, and plans to make this more effective. It was agreed that this offer would be taken to the Northern Parishes Meeting on 24th January.
 - 5.2. The meeting noted that the Clerk had contacted Somerleyton Estate again about concern being expressed about the poor state of repair to the Village Pump surround and has been assured that this is on the Repair list.
 7. The meeting considered the report about the village pond from C. Greer Walker of the Somerleyton Award Charity. It noted that the Pond has been 'dug out' by a specialist digger, who works for a firm with particular expertise in pond management. The Charity was extremely grateful to Bruce Hook and the Somerleyton Estate Farm for the removal of the resultant 30 ten-ton trailer loads of spoil at no cost to the Charity. The report also spoke about the future management of the pond. 'The main enemies of wildlife ponds are ducks and overhanging trees. To discourage the indiscriminate duck breeding that plentiful food

ASHBY, HERRINGFLEET AND SOMERLEYTON PARISH COUNCIL

Draft Minutes of the Parish Council, held on Thursday 10th January 2019, at 7.15pm in Somerleyton Village Hall.

encourages, we are planning to put up a 'Please do not feed the ducks' sign, also as the pond will be quite deep a 'Deep Water' one too.

9. The Clerk has identified two Suppliers who could provide the replacement Bench for the Green for less than £500. She will now proceed to purchase the bench.

10. The memorial tree has been replaced in Herringfleet Churchyard. The replacement plaque has now to be purchased, and the total invoice will be sent to the clerk for payment.

11. The meeting heard that the Clerk had contacted Somerleyton Estate about the possibility of fixing a sign identifying Widows Row to assist visitors and delivery personnel to those cottages, but received the response that this was not something the Estate planned to carry out.

6. **Requests from Parishioners.** The Meeting considered the concern about the state of disrepair of the Herringfleet Smock Mill, and the uncertainty locally about plans to restore this local landmark. J. Foster informed the meeting that he would soon be attending a meeting of the newly established Trust for the Mill, and would report back to the Parish Council, following this meeting.
7. **Parish Plan Working Groups.** M. Gibbs informed the meeting that she hoped to place some bulbs or other flowering plant around the Village Pump, once this has been repaired. The Meeting learnt that the Estate-organised Litter Pick-ups were still going ahead fortnightly, and all were invited to participate.
8. **Defibrillator Group.** The Wording on the Plaque to be placed next to the Defibrillator has been considered by the Group and by Somerleyton Award Charities. The proposal is that it should read *'This defibrillator and cabinet were kindly funded by the Somerleyton Award Charity - September 2018.'* C. Diggins informed the meeting that a further training session was held in December. The Trainer's fee is £50.00, and the Meeting agreed unanimously to pay this fee. Proposer: G. Gibbs; Seconder: N. Favell. There are now 19 people signed up as volunteers, and 14 are linked through WhatsApp. A visit to inspect the cabinet is expected, but at the moment there seems to be no water ingress.
9. **Neighbourhood Plan.** There was nothing to report.
10. **Planning.**
 - 10.1 **Recent Applications: DC/18/4762/FUL and DC/18/4837LBC.** Applications for planning permission and listed building consent to replace first floor extension to create 2 bedrooms and a bathroom at The White House, The Street, Somerleyton.
The Planning Committee of the Parish Council held a meeting on Friday 7th December, to which the public were invited, to discuss these applications. The decision was that the Parish Council should support both applications because, in the Committee's view, these would enhance the appearance of the building, from The Street and the Village Pond. The meeting noted that East Suffolk's Planning Committee was to decide this application at their meeting on Tuesday 15th January.
 - 10.2 **Recent Decisions.** There have been none.
11. **Village Events: Review.**
 - 11.1 **Xmas Lights Switch-on and Carol Singing.** This was a well -attended event, with all ages present with mince pies and mulled wine after the event, provided by Women's Link.
12. **Village Events: Forthcoming.**
 - 12.1 **Litter Pick-up.** Sunday 7th April was set for this event. Participants will meet at 10.00am at the Village Hall. S. Phillips will organise publicity. The Clerk will collect litter picking equipment from the Norse depot on Friday 5th April.
 - 12.2 **Quiz and Chips.** C. Reynolds offered to investigate the possibility of organising this event in the Autumn.

ASHBY, HERRINGFLEET AND SOMERLEYTON PARISH COUNCIL

Draft Minutes of the Parish Council, held on Thursday 10th January 2019, at 7.15pm in Somerleyton Village Hall.

12.3 Open Gardens. It was agreed that initially the Parish Council needs to gauge how many residents would be willing to open their gardens for this event. N. Livingstone will check potential in Somerleyton; J. Foster will do the same in Herringfleet. Mick Wright has a memory stick with details of previous events, which should prove useful. The Clerk informed the meeting that the volunteers who tend the Station Garden asked that this be included in the programme.

13. Finance. The meeting received the Third Quarterly Financial Report. The very healthy state of the Social Fund was noted. S. Phillips asked that Councillors considered proposals for significant purchases/spending that will benefit the community.

14. Budget Estimates and Precept

14.1 The RFO spoke to her paper on budget estimates. This is a period of uncertainty financially, and already it is known that some items paid for by the Precept will be higher in the coming year; for example the Insurance premium this year has exceeded the estimate by £40. The RFO recommended that the Parish Council raised its Precept demand to cover these expected increases. Advice on this matter is that it is good practice financially to make a small increase in the Precept request as and when the budget demands, rather than delay.

14.2 The meeting resolved unanimously that **£3000** be the amount of precept to be demanded in the next financial year. Proposer: S. Phillips; Seconder: R. Wild.

15. Payments to be Approved. The Meeting approved the payments listed below.

T. Lockwood: Electricity Supply for Defibrillator	84.00
S. Phillips: Reimbursement of payment to 123Reg: Website Domain Renewal	23.98
S. Phillips: " " "123Reg: Linux Business	100.66
Came & Company: Insurance Premium	330.00
SLCC: Annual Membership	63.00
ALCC: Annual Membership:	40.00
Community Heartbeat Trust: VETS registration for Defibrillator volunteers	54.00
S. Read: Clerk's Quarterly Salary	280.00
HMRC: Clerk's Quarterly Income Tax Payment	70.00
Suffolk Preservation Society: Annual Subscription	30.00
Defibrillator Trainer Fee	50.00

16. Correspondence. The meeting was asked to decide what, if any, action be taken regarding any particular item of correspondence.

4/12 SNT Lowestoft Newsletter

5/12 Network Rail - Norwich, Yarmouth, Lowestoft re-signalling project update

5/12 Broads Engage Accessing the Broads - Priorities for Action feedback report

31/12 SZC Project Update at Sizewell

31/12 Sizewell C Stage 3 Announcement

31/12 Network Rail - Norwich, Yarmouth, Lowestoft re-signalling project update

31/12 Broads Engage Accessing the Broads – Priorities for Action Feedback

31/12 Scottish Power: Phase 3.5 Consultation Decision Announcement

31/12 1st draft of Norfolk and Waveney adult mental health strategy

31/12 The Broads Society

31/12 Help with dissemination of air quality information

31/12 Suffolk County Council: adult social care user research

31/12 Broads Briefing-December 2018

04/01 First Meeting of the Sunrise Coast Heritage Guild

04/01 East Suffolk: Waveney Authority Monitoring Report 2017/18

ASHBY, HERRINGFLEET AND SOMERLEYTON PARISH COUNCIL

Draft Minutes of the Parish Council, held on Thursday 10th January 2019, at 7.15pm in Somerleyton Village Hall.

04/01 Sizewell C: Stage 3 Public Consultation Begins

04/01 Sizewell: Stage 3 public consultation

S. Phillips gave updates on two of the above items of correspondence:

Network Rail: The station is to be provided with a ticket machine, CCTV and a PA system.

Broads Authority: The Broads Authority is seeking a rationalising of its boundary for planning purposes, and is proposing that this should increase to include whole Parishes that are currently lie only partially within the BA area. This would impact directly on our Parish Council, as all planning issues would be dealt with by the Broads Authority.

17. **Future Meetings.**

Northern Parishes Meeting

Thursday 24th January at 7.30pm

Oulton Community Centre

Parish Council Meeting

Thursday 7th March at 7.15pm

Somerleyton Village Hall

18. **The Meeting resolved that**, under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted. Proposer: G. Gibbs: Seconder C. Reynolds.

19. **Interview for Parish Council Vacancy.**

The Clerk distributed copies of G. Brooks' C.V.

Parish Councillors then interviewed the applicant. After the applicant retired, the Meeting went on to resolve unanimously to co-opt G. Brooks to the vacancy.

There being no further business the Meeting ended at 8.52pm

Sue Read
Parish Clerk

parish.clerk@ashvillages.org.uk

01502 732377