

Ashby Herringfleet and Somerleyton Parish Council

Clerk's report, prepared for the Meeting of the Parish Council to be held in Somerleyton Village Hall on Thursday 10th January at 7.15pm and to be read in conjunction with the Agenda

Refreshments: Chris

1. **Apologies for Absence.**
2. **Declarations of Interest** in items on the agenda.
3. **Requests for Dispensation.** To decide on any requests for dispensation to participate in discussion and voting despite disclosable pecuniary interest(s).
4. **Minutes of the Previous Meeting.** To approve and sign as a correct record the minutes of the Meeting held on Thursday 1st November 2018.
5. **Clerk's Report on Ongoing Matters.**
 - 8.2 Following the last Parish Council in November, the Clerk wrote a letter of thanks to Mary Evans, Cabinet Member for Highways at Suffolk County Council. The Clerk received a warm response from Councillor, who has offered to come to a future meeting of the Parish Council to talk about the challenges of providing a highway service to a rural County, and plans to make this more effective.
 - 5.2. The Clerk contacted Somerleyton Estate again about concern being expressed about the poor state of repair to the Village Pump surround. She has been assured that this is on the Repair list.
 7. The Village Pond has been dredged, and water and ducks have returned. The tree work has been carried out.
 9. The Clerk has identified two Suppliers who could provide the replacement Bench for The Green for less than £500.
 10. The memorial tree has been replaced in Herringfleet Churchyard. The Clerk has asked for an invoice. It is not certain yet whether the plaque has also been replaced.
 11. Under the 'Requests from Parishioners' item. M. Gibbs reported that the tenants of Widows Cottages on The Street request that a name sign be placed on their row of cottages so that visitors can identify their homes. The Clerk contacted Somerleyton Estate on this matter, but received the response that this was not something the Estate planned to carry out.
6. **Requests from Parishioners.** Concern has been expressed about the state of disrepair of the Herringfleet Smock Mill, and there is uncertainty locally about plans to restore this local landmark.
7. **Parish Plan Working Groups.** The meeting will hear a verbal update from the Green and Environment Group.
8. **Defibrillator Group.** The Meeting will consider a report from the Group on progress. The Wording on the Plaque to be placed next to the Defibrillator has been considered by the Group and by Somerleyton Award Charities. The proposal is that it should read '***This defibrillator and cabinet were kindly funded by the Somerleyton Award Charity - September 2018.***'
9. **Neighbourhood Plan.** The Meeting will hear a verbal update from the Neighbourhood Plan Working Group.
10. **Planning.**
 - 10.1 **Recent Applications: DC/18/4762/FUL and DC/18/4837LBC.** Applications for planning permission and listed building consent to replace first floor extension to create 2 bedrooms and a bathroom at The White House, The Street, Somerleyton.

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The Planning Committee of the Parish Council held a meeting on Friday 7th December, to which the public were invited, to discuss these applications. The decision was that the Parish Council should support both applications because, in the Committee's view, these would enhance the appearance of the building, from The Street and the Village Pond.

10.2 Recent Decisions. There have been none.

11. Village Events: Review.

11.1 Xmas Lights Switch-on and Carol Singing. This was a well -attended event, with all ages present with mince pies and mulled wine after the event.

12. Village Events: Forthcoming.

12.1 Litter Pick-up. The meeting will need to set a date for this event in late March/early April.

12.2 Quiz and Chips. This popular event has not yet been held this winter. The meeting may wish to decide whether it should go ahead, and who might organise it.

12.3 Open Gardens. This biennial, major summer event did not take place in 2017. As it requires a lot of planning, the meeting may wish to decide (i) whether it wants to reintroduce it this year, (ii) whether it should plan an alternative summer event and (iii) who might form a planning and implementation group for either event.

13. Finance. The meeting is invited to receive the Third Quarterly Financial Report.

14. Budget Estimates and Precept

14.1 The meeting will consider the budget estimates previously circulated by the clerk/RFO.

14.2 The meeting will decide on the amount of precept to be demanded in the next financial year.

15. Payments to be Approved.

T. Lockwood: Electricity Supply for Defibrillator	84.00
S. Phillips: Reimbursement of payment to 123Reg: Website Domain Renewal	23.98
S. Phillips: " " "123Reg: Linux Business	100.66
Came & Company: Insurance Premium	330.00
SLCC: Annual Membership	63.00
ALCC: Annual Membership:	40.00
Community Heartbeat Trust: VETS registration for Defibrillator volunteers	54.00
S. Read: Clerk's Quarterly Salary	280.00
HMRC: Clerk's Quarterly Income Tax Payment	70.00
Suffolk Preservation Society: Annual Subscription	30.00

16. Correspondence. The meeting is asked to decide what, if any, action be taken regarding any particular item of correspondence.

4/12 SNT Lowestoft Newsletter

5/12 Network Rail - Norwich, Yarmouth, Lowestoft re-signalling project update

5/12 Broads Engage Accessing the Broads - Priorities for Action feedback report

31/12 SZC Project Update at Sizewell

31/12 Sizewell C Stage 3 Announcement

31/12 Network Rail - Norwich, Yarmouth, Lowestoft re-signalling project update

31/12 Broads Engage Accessing the Broads – Priorities for Action Feedback

31/12 Scottish Power: Phase 3.5 Consultation Decision Announcement

31/12 1st draft of Norfolk and Waveney adult mental health strategy

31/12 The Broads Society

31/12 Help with dissemination of air quality information

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31/12 Suffolk County Council: adult social care user research
31/12 Broads Briefing-December 2018
04/01 First Meeting of the Sunrise Coast Heritage Guild
04/01 East Suffolk: Waveney Authority Monitoring Report 2017/18
04/01 Sizewell C: Stage 3 Public Consultation Begins
04/01 Sizewell: Stage 3 public consultation

17. Future Meetings.

Northern Parishes Meeting	Thursday 24 th January at 7.30pm Oulton Community Centre
Parish Council Meeting	Thursday 7 th March at 7.15pm Somerleyton Village Hall

- 18. The Meeting will resolve that**, under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

19. Interview for Parish Council Vacancy.

In early December we received an expression of interest in our Parish Council Vacancy. After an exchange of information, and a meeting between the Chair and the potential applicant, a formal application was received and we are now proceeding to an interview at this meeting, which will involve all councillors.

Sue Read
Parish Clerk

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