

**ASHBY, HERRINGFLEET AND SOMERLEYTON PARISH COUNCIL**  
Draft Minutes of Meeting held at 7.15pm on Thursday 5<sup>th</sup> July 2018 at  
Somerleyton Village Hall

The Meeting commenced at 7.15pm

Present: Mrs Gibbs, (in Chair), Mr N. Favell, Mrs M. Gibbs, Mr N. Livingstone, Mr T. Pace, Mr S. Phillips, Mr C. Reynolds, Mr R. Wild. Also in attendance was District Councillor P. Ashdown

**PUBLIC FORUM:** The Public Forum commenced at 7.15pm. There was one member of the public in attendance, who wished to listen to the business of the meeting. Councillor Ashdown was invited to present a short report. He informed the meeting that the Inspector would be assessing the soundness of the Waveney Local Plan and that the Hearing would be held in the first two or three weeks of October. The Hearing would be held at the WDC offices on Whapload Road. He also addressed the Boundaries Commission recommendations for the Wards for the new East Suffolk Council. The local Ward would be larger but would include all the Suffolk based Northern Parishes. The main effect will be that our District and County Councillors will be covering a larger area and therefore may have less time available for our local needs.

The Public Forum ended at 7.30pm.

1. **Apologies for absence.** Apologies had been received from P. Johnson and from County Councillor K. Robinson.
2. **Declarations of Interest** in items on the agenda. There were none.
3. **Requests for Dispensation.** To decide on any requests for dispensation to participate in discussion and voting despite disclosable pecuniary interest(s). There were none.
4. **Minutes of the Previous Meeting.** The minutes of the AGM on Thursday 10<sup>th</sup> May were unanimously approved as a correct record. Proposer: M. Gibbs; Seconder: N. Favell.
5. **The Meeting Resolved** unanimously that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted. Proposer: C. Reynolds; Seconder: R. Wild.  
**Member of the public was asked to leave the Meeting.**
6. **Parish Councillor Vacancy.** The Meeting proceeded to interview the applicant, Mrs. C. Diggins, who had attended for interview. It was proposed by S. Phillips and seconded by G. Gibbs and agreed unanimously that Mrs. Diggins be co-opted by the Parish Council to the vacancy.  
**Member of public re-admitted to the Meeting.**
7. **Clerk's Report on Ongoing Matters.**

5.4 Passing Places and Signage. The signs are now erected and seem to be deterring car parking in the passing places. However, the signs can only be seen by traffic from one direction and it was resolved that the Clerk will request that new signs are placed on the back of the existing signs so they can be read by traffic coming from both directions.

5.5 Defibrillator. The defibrillator is now fully funded by the Somerleyton Award Charities, and the Clerk is in the process of ordering the defibrillator itself and its Stainless Steel Cabinet. It is expected that it arrives two to three weeks after the order and payment is processed. S. Phillips is arranging for its installation by an electrician. It was agreed that a small group of: G. Gibbs, S. Phillips and C. Diggins would form a working group to direct the installation of the defibrillator and bringing it into use. The Clerk will act as administrator for this group.

12.2 Street Cleaning. After liaison with Councillor Ashdown, the Clerk contacted the relevant manager at Norse who arranged for the Street cleaning to be done as a matter of urgency.

12.3. It has been established that the offending lights are those on the station platforms, and are the responsibility of Greater Anglia. The Clerk will take this up with them.
8. **Requests from Parishioners.**

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8.1 Motor bikes have been heard riding up and down The Street late at night. This has been particularly concerning to residents of Widows' Cottages, who feel vulnerable. The meeting resolved unanimously that the Clerk to speak with M. Gibbs and one of the concerned parishioners, and email County Commissioner, T Passmore. Proposer: Reynolds; Seconder: S. Phillips.

8.2. Concern regarding the overgrown hedgerow on the access drive to the cottages on The Green was passed to the Clerk by J Alderton. The Clerk sent an email to the Estate Manger and this hedgerow has now been cut back.

8.3. There is concern that some local road junctions, which require good visibility, are becoming over grown. These are at the junction of Station Road and The Street, and the junction of Market Lane and Blocka Road. The Clerk will inform Suffolk County Highways and Somerleyton Estate.

8.4. Centenary of the Armistice. The meeting discussed ways that the Centenary of the Armistice may be marked by the Parish Council. It was noted that there are a number of initiatives which have been started in the past few years. These include tree planting and the compilation and publication of booklets containing the histories of local men who died during the First World War. It was noted, too, that the School has a Plaque commemorating those who lost their lives during the two World Wars, and that there had been a proposal that the Parish Council should purchase a 'Tommy' Figure for the Villages. The Meeting resolved that the Parish Council should form a small working group with parishioners engaged in these initiatives to support and investigate possible funding streams. Proposer: G. Gibbs; Seconder: C. Reynolds.

9. **Trees overhanging Play Equipment on Village Green.** G. Gibbs and S. Phillips recounted the successful collaboration between the Parish Council and Somerleyton Estate concerning the trees overhanging the Play Equipment on The Green. The Parish Council was informed that these were in a poor condition due to disease. The Parish Council informed Somerleyton Estate and cordoned off the Play Area. The Estate arranged for emergency tree work and this was completed within 24 hours, and with the permission of Waveney District Council's Tree Officer. The Meeting formally acknowledged the prompt response from Somerleyton Estate in resolving this urgent problem.
10. **Parish Working Groups.**  
Green and Environment Group. Nothing to report.  
Information and Advice Group. The Meeting agreed to close this group. Arrangements for the outlying Noticeboards were confirmed with the Clerk, so that Community and Parish Council notices can be updated in each of the villages.
11. **Neighbourhood Planning.**  
The Meeting received with thanks the final report from the Neighbourhood Planning Group. the completed Plan is now with Waveney Planners for their scrutiny before another six-week consultation.
12. **Annual Parish Meeting.**  
This proved to be a successful event with 28 attendees. The meeting agreed that the format of this meeting is successful and should continue to be used.
13. **General Data Protection Regulations.** Policy and Procedure documents are now revised and on the Parish Website: [www.ashvillages.org.uk](http://www.ashvillages.org.uk)
14. **Planning.**  
14.1 Recent Applications. None  
14.2 Recent Decisions.  
BA/2018/0090/HOUSEH. Woodland St Margaret's, St Olaves Road, Herringfleet.  
Single storey extensions and alteration of existing window to entrance door. Parish Council had made no objection

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**APPROVED** subject to conditions.

BA/2017/0484/FUL. Old School House, St Olaves Road, Herringfleet.

Extension and change of use of dwelling.

**APPROVED** subject to conditions. There are several detailed conditions to this approval; many of which relate to concerns made in the Parish Council's response during the consultation on this application.

14.3 Somerleyton Marina. The Meeting acknowledged that the Examiner is currently engaged in examining the Broads Plan, and will have sight of our representation regarding the Marina.

**15. Village Events. – Review.**

15.1 28<sup>th</sup> May: Craft Fair. Another Successful event organised by D. Smith, to raise funds towards the upkeep and repair of the Village Hall.

15.2 16<sup>th</sup> June: Barn Dance. This was well attended. A very good band provided the music and lots of people volunteered to run the bar and the barbeque. £309.11 was raised for the Social Fund of the Parish Council.

**16. Village Events – Forthcoming.**

16.1 7<sup>th</sup> July: School Fete. The Parish Council will be running the Car Park again this year. Volunteers have been recruited.

16.2 7<sup>th</sup> July: Art Sale. This will be held in the Village Hall on the day of the School Fete.

16.3 Brick Kiln Clean-up. The dates of 30<sup>th</sup> September or 7<sup>th</sup> October were proposed; to start at 10.00am. The Clerk will liaise with M. Foster.

**17. Finance.** The meeting received the First Quarterly Financial Monitoring Report.

**18. Payments to be Approved.** The Meeting approved the following payments. Proposer: S. Phillips; Seconder N. Favell.

Suffolk Accident Rescue Service	10.00
Cost of Defibrillator and Case	2345.00

It was also proposed and agreed unanimously that the Parish Council should pay for the Plaque which will be fixed to the wall of the Village Hall, adjacent to the Defibrillator. The plaque will acknowledge that Somerleyton Award Charities funded the whole cost of the defibrillator and its case. Proposer: G. Gibbs; Seconder: N. Favell.

**19. Herringfleet Smock Mill.** There has been some interest from Parish Councillors. It was resolved unanimously that The Chair and Vice Chair should speak with those expressing interest, and proceed to make a nomination if appropriate. Proposer: S. Phillips; Seconder: C. Reynolds.

**20. Correspondence.**

15/05 Rural Broadband, Request for Info from MP Peter Aldous

07/06 Broads Briefing May 2018

07/06 Scottish Power Renewables: Consultation and Public Viewing

07/06 Lowestoft Safer Neighbourhood Team Newsletter June 18

07/06 Suffolk County Council Cabinet Paper on School and Post 16 Transport

12/06 A47: Notice of Road Works and Diversions Great Yarmouth

20/06 Slugs Lane: Notification of Road Works and Road Closure

29/06 Norfolk Minerals and Waste Local Plan Review Consultation

29/06 WDC Overview and Scrutiny Committee: Questions for Anglian Water

**21. Forthcoming Meetings.**

Northern Parishes Meeting: Monday 30<sup>th</sup> July 2018, 7.30pm at Somerleyton VH

Parish Council Meeting: Thursday 6<sup>th</sup> September, 7.15pm at Somerleyton VH

There being no further business the Meeting closed at 8.59pm