

Ashby, Herringfleet and Somerleyton Parish Council
Clerk's Report to be used in conjunction with the Agenda for the Meeting on
Thursday 5th July 2018

Refreshments Neil

1. **Apologies for Absence.**
2. **Declarations of Interest** in items on the agenda.
3. **Requests for Dispensation.** To decide on any requests received **prior to the meeting** to participate in discussion and/or voting despite disclosable pecuniary interest(s).
4. **Minutes of the Previous Meeting.** To approve and sign as a correct record the minutes of the Annual General Meeting held on 10th May 2018.
5. **To resolve** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
6. **Parish Councillor Vacancy.** There have been two applications for the Parish Councillor Vacancy, and both have been invited to attend for interview at the Meeting. It is proposed that this item be taken early in the agenda to facilitate another longstanding commitment which one candidate has on that day.
7. **Clerk's Report on Ongoing Matters.**
 - 5.4 Passing Places on Station Road. The signs for the passing places have been erected.
 - 5.5. Defibrillator. The Somerleyton Awards Charity agreed to fund the full cost of the purchase of the Defibrillator and its case, and the cheque for £2,345 has been received. The clerk is in the process of ordering the equipment. The Trustees of the Somerleyton Awards Charity have requested that a plaque be installed near to the Defibrillator acknowledging that it has been funded by the Charity.
 - 12.1 The clerk has informed Norse of the location of the new dog bin on Slugs Lane, and it now included on their local collection round.
 - 12.2 The clerk has contacted Councillor Ashdown as instructed and will give an update to the meeting.
 - 12.3 The clerk has been in communication with Network Rail, under their Good Neighbour system. The complaint has been processed, and investigated and the following response was received:

'Dear Sue,

Thank you for contacting Network Rail regarding complaints from local residents about lights by the trackside between Somerleyton Station and the Swing Bridge. Our local maintenance team has looked into this and has advised that the lights were installed to provide a safe walking route for staff to walk to the signal box. The lights are using the lowest wattage bulbs they can so that they are effective but also do not cause a nuisance.

The lights need to be switched on before use and will remain on for 20 minutes and then they will automatically switch off. The lights do not remain on all night as alleged.

Thank you for bringing this matter to our attention and I hope that the advice above is helpful. If you have any further questions do please contact our helpline on 03457 11 41 41.

Yours sincerely,

Adrian Belcher

Community Relations Team'
8. **Requests from Parishioners.**

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7.1 Attention has again been drawn to the untended boundaries and ditches at the 'T' junction of Station Road with The Street. The parishioner is concerned both about the unsightly nature of the area as well as the potential hazard it presents to those using the junction.

7.2 Concern has been expressed about the overgrown hedgerow at the vehicular entrance to the Green. The clerk has contacted the Estate, to check if they hold any responsibility for its maintenance, and this work has now been carried out.

9. Trees Overhanging Play Equipment on Village Green.

Concern was expressed on 27th June by J. Foster about the condition of the conifers overhanging the School and the Play Equipment provided by the Parish Council on The Green. Mindful of the Parish Council's responsibility towards the public and in particular the young users of the equipment, G Gibbs and N Livingstone cordoned off the Play Area, and attached notices to the equipment explaining the action. S Phillips also removed the swings to deter youngsters from crossing the cordon. Waveney District Council has considered an application to remove those branches which are most affected by disease, and have granted an application for this work to be carried out.

10. Parish Plan Working Groups.

The meeting will receive a verbal report from the Green and Environment Group, and will decide on the future of the Information and Advice Group. The clerk requests that the discussion on this latter Group takes into account the upkeep of the Noticeboards in Herringfleet and Ashby, which have been seen to display out of date information.

11. Neighbourhood Planning. The meeting will consider the final report from Jenni Livingstone.

12. Annual Parish Meeting. The meeting will review the Annual Parish Meeting which was held on 17th May and attended by 28 people, 22 local electors.

13. GDPR and Parish Policies. S. Phillips will provide an update to the meeting.

14. Planning.

14.1 Recent Applications.

None.

14.2 Recent Decisions.

BA/2018/0090/HOUSEH. Woodland St Margaret's, St Olaves Road, Herringfleet.

Single storey extensions and alteration of existing window to entrance door.

APPROVED subject to conditions.

BA/2017/0484/FUL. Old School House, St Olaves Road, Herringfleet.

Extension and change of use of dwelling.

APPROVED subject to conditions.

14.3 Somerleyton Marina. The Examiner is currently engaged in examining the Broads Plan, and will have sight of our representation regarding the Marina.

15. Village Events – Review.

15.1 28th May, Craft Fair. Another successful event organised by Dee Smith,

15.2 16th June, Barn Dance. A successful and very enjoyable event which raised £309.11 for Parish funds.

16. Village Events – Forthcoming.

16.1 7th July, School Fete

16.2 7th July, Art Sale

16.3 Brick Kiln Site Tidy. The Meeting will agree a date for the Brick Kiln Tidy in September.

17. Finance. The meeting asked to receive the Quarterly Financial Report for the period ending 29th June. Last year's Annual Return has been audited by the Internal Auditor and is now published on the Main Noticeboard and the Website.

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18. Payments to be approved.

Suffolk Accident Rescue Service	10.00
Cost of Defibrillator and Case	2345.00

19. Herringfleet Smock Mill.

Somerleyton Estate is in the process of setting up a Charitable Trust for the Herringfleet Smock Mill and the Parish Council is invited to nominate someone to serve on this trust. It does not need to be a councillor, but there are advantages in its being our nominated trustee being able to represent the Parish Council directly. It is important to note that such a person would be our nominee to the trust and they would be there to do their best for the trust; they would not be able to "represent" the Parish Council and could not commit the Parish Council to any course of action.

20. Correspondence.

(Dates refer to when circulated by email). The list below is a record of official and other significant correspondence received since the last PC meeting. *If a councillor wishes an item to be debated, best practice is that it be notified in advance to the clerk for a separate agenda item.*

15/05 Rural Broadband, Request for Info from MP Peter Aldous
07/06 Broads Briefing May 2018
07/06 Scottish Power Renewables: Consultation and Public Viewing
07/06 Lowestoft Safer Neighbourhood Team Newsletter June 18
07/06 Suffolk County Council Cabinet Paper on School and Post 16 Transport
12/06 A47: Notice of Road Works and Diversions Great Yarmouth
20/06 Slugs Lane: Notification of Road Works and Road Closure
29/06 Norfolk Minerals and Waste Local Plan Review Consultation
29/06 WDC Overview and Scrutiny C'tee: Questions for Anglian Water

21. Dates and Times of Forthcoming Meetings.

Northern Parishes Meeting: Monday 30th July 2018, 7.30pm at Somerleyton VH
Parish Council Meeting: Thursday 6th September, 7.15pm at Somerleyton VH
Refreshments Gerda

Sue Read

Parish Clerk

29/06/18

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