

ASHBY, HERRINGFLEET & SOMERLEYTON PARISH COUNCIL

The Annual General Meeting of the Parish Council will be held
On Thursday 10th May 2018 at 7.15pm
at Somerleyton Village Hall

AGENDA

- 1. ELECTION**
 - 1.1 Chair
 - 1.2 Vice Chair
- 2. APOLOGIES FOR ABSENCE.**
- 3. DECLARATION OF INTEREST** in items on the agenda.
- 4. REQUESTS FOR DISPENSATION.** To decide any requests for dispensation to participate in discussion and/or voting despite disclosable pecuniary interest(s).
- 5. APPOINTMENT OF PLANNING COMMITTEE**
- 6. CONFIRMATION OF MEMBERSHIP OF WORKING GROUPS AND EXTERNAL BODIES**
 - 6.1 Parish Councillors on Working Groups
 - 6.2 Nominees to outside bodies
- 7. CONFIRMATION OF RESPONSIBLE FINANCIAL OFFICER (RFO).** To confirm that the clerk is RFO; and to appoint a councillor as supervisor of the RFO.
- 8. ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2018** To approve the accounts, Asset Register and Annual Return; the Chair to sign as a true record.
- 9. PARISH COUNCIL MEETINGS FOR THE COMING YEAR**

PUBLIC FORUM
An opportunity for parishioners to raise issues or ask questions
The Chair may invite short reports from County and District Councillors
- 10. MINUTES OF THE MOST RECENT MEETING.** To approve and sign as a correct record the minutes of the meeting held on 9th March 2018.
- 11. CLERK'S REPORT ON ONGOING MATTERS.** To decide on any actions required following review of the clerk's update.
- 12. REQUESTS FROM PARISHIONERS.** To hear if any requests have been received and, if matters are urgent, to decide on any actions.

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AGENDA (Cont'd)

- 13. PARISH WORKING GROUPS.** To receive reports from working groups and make decisions on any recommendations.
- 14. PLANNING.**
 - 14.1 Recent Applications.
 - 14.2 Recent Decisions.
- 15. WAVENEY LOCAL PLAN.** To receive a reports from Councillors who have attended briefings, and to decide on representation by the Parish Council.
- 16. NEIGHBOURHOOD PLAN.** To receive the report sent by Jenni Livingstone.
- 17. PARISH COUNCILLOR.** To consider the next steps in the co-option of a new Councillor.
- 18. GENERAL DATA PROTECTION REGULATIONS AND PARISH COUNCIL POLICIES.** To receive an up-date from S. Phillips.
- 19. ANNUAL PARISH MEETING.** To be held on 17th May. To confirm arrangements.
- 20. FINANCE – ASSETS.** To decide the arrangements for the review of assets.
- 21. VILLAGE EVENTS – Review.**
- 22. VILLAGE EVENTS – Forthcoming.**
- 23. PAYMENTS TO BE APPROVED.**
- 24. CORRESPONDENCE.** To decide what, if any, action be taken regarding any particular item of correspondence , (as itemised in clerk’s report).
- 25. DATE & TIME OF NEXT MEETING - refreshments**

Signed:
Clerk to the Council

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