

Ashby, Herringfleet and Somerleyton Parish Council

Clerk's report for Meeting of the Parish Council to be held at 7.15pm on Thursday 1st March, 2018, at Somerleyton Village Hall.

Paul is on tea duty.

1. **Apologies for Absence.**
2. **Declarations of Interest** in items on agenda.
3. **Requests for Dispensation.**
To decide any requests for dispensation received **prior to the meeting** to participate in discussion and/or voting despite disclosable pecuniary interest(s).
4. **Minutes of Previous Meeting.**
To approve and sign as a correct record the minutes of the Meeting held on 11th January 2018.
5. **Clerk's Report on Ongoing Matters.**
 - 5.2 **Bench on The Green.**
J. Foster will update the meeting on progress.
 - 5.4 **Passing Places on Station Road.**
The Clerk has asked for an update at this meeting on the signs for the Station Road Passing Places.
 - 6.1 **Village Defibrillator.**
To receive a report from Claire Diggins, and to decide on any necessary expenditure.
6. **Requests from Parishioners.**
A parishioner has spoken with the Clerk regarding their concern about the closure by Suffolk County Council of Lowestoft Records Office. The Clerk has also received, and forwarded to parish councillors, a letter from Beccles Town Council, which seeks the support of other Parish Councils in calling on Suffolk County Council to engage in urgent and proper Consultation on this proposed closure and on the move of all local records and archives to Ipswich.
7. **Parish Plan Working Groups.**
To receive reports from the following Working Groups:
 - 7.1 **Information and Advice Group.**
 - 7.2 **Green and Environment Group.**
8. **Village Shop Group.**
The meeting is asked to discuss and receive and a progress report from Neil Livingstone.
9. **Neighbourhood Planning.**
The meeting is asked to discuss and receive a progress report from Jenni Livingstone.
10. **Annual Parish Meeting.** This will be held on 17th May at the Village Hall. The meeting is asked to consider whether it wishes to make any changes to the now established format, and to plan catering, the borrowing of display boards etc.
11. **General Data Protection Regulation.**
S. Phillips will provide an update for the meeting.
12. **Planning.**
 - 12.1 **Recent Applications.**
BA/2017/0484/FUL: A Planning Application from the Trustees of the 1971 Somerleyton Trustees **for an extension** to the Old School House on St Olaves Road, Herringfleet, and for its **Change of Use to Residential.** The Parish Council's Planning Committee called a meeting at the Village Hall on 18th January, which was attended by a number of parishioners. It was agreed that the following comments on this application be attached to the Response Form.
'We consider the application should be APPROVED for the following reasons.
The Parish Council is pleased that a viable use has been found for this well-loved building, which will ensure its future. The proposal that it be let, and that it will be a tenancy condition

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that the tenant will provide supervision of the entrance and Car Park to Herringfleet Hills, is seen as a positive step.

If permission is granted we suggest the following conditions of approval should be considered.

The Parish Council is saddened by the bland and crude unauthorised extension which has been built without permission. To be honest, the Parish Council would prefer it be a condition of approval that this extension be demolished and replaced with a more sensitive extension.

If that it is not considered possible, the Parish Council feels strongly that the current bare faces of the extension are disguised, perhaps by trellising or more interesting surface features.

In line with its positive support of the proposal to create a tenancy which requires the tenant to oversee access to Herringfleet Hills, the Parish Council would like to see this tenancy condition as an enduring condition of any Planning Approval.

The Parish Council notes that vehicular access to the property is to the side of the building, and that the land there falls away quite sharply. The property is situated on a relatively busy country road. The Parish Council would like to see a condition of approval, that a parking area be established which will allow any vehicles to enter and exit in forward gear.

The following information/comments are also relevant to consideration of this application.

*The Parish Council feels obliged to challenge the positive comments made in **para. 3.19** of the application report with regard to design elements of the new extension. The Parish Council is attaching to this response, images which it believes support its view of the extension's detrimental impact on the small, interesting design of the original.'*

12.2 Recent Decisions.

DC/18/0245/TCA

Trees around village pond, Somerleyton

T1 - T3 - 3 x Ash fell as dead/dying for Health & Safety

T4 - T5 - 2 x Holm Oaks - Reduce by max 40% to make safe following storm damage.

WDC had no Objection.

12.3 Somerleyton Marina.

The Meeting's attention is drawn to the following exchange of emails between the Parish Clerk and Natalie Beal of the Broads Authority. This relates to a nomination to include residential moorings at Somerleyton Marina within the Local Plan for the Broads. The Parish Council will be consulted if this proceeds to a formal Planning Application.

'30th January. E Mail received from the Broads Authority:

Dear Somerleyton Parish Council

We have received a nomination for residential moorings at Somerleyton Marina. It would be for up to ten residential moorings. I have attached a plan to show the area suggested. This is not a planning application but a nomination to include the site within the Local Plan for the Broads.

Do you have any thoughts on this?

Please can you get any thoughts on this back to me by 7 February?

I realise that you may not have an official meeting in that time and apologise for the short timeframe for comments, however that is the deadline for a report to go to Navigation Committee.

I hope to hear your thoughts by 7 February.'

6th February; Parish Council Response: *The members of Ashby, Herringfleet and Somerleyton Parish Council have been canvassed about the nomination for the Somerleyton Marina to be included in the Broads Plan as a site for residential moorings. There follows below a response from parish councillors setting out their thoughts and views.*

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Generally the Parish Councillors were not in favour of the nomination being accepted by the Broads Authority AT THIS TIME, (though not necessarily opposed in principle).

The concerns expressed were as follows:

The proposal does not address how the necessary infrastructure (permanent water connection, electricity supply, waste disposal etc) would be provided in the area identified. The moorings in the area identified are not in good condition and have been scheduled for renovation/replacement by the marina owner for many years; plus the access roadway frequently floods at high tides.

Ten residential moorings would further increase the population of the village when it is already expecting a 25% increase in dwellings (55) within the period of the Waveney District Council new Local Plan. The Parish Council is extremely concerned at the strain on local infrastructure imposed by the new houses and a further ten dwelling units is likely to be unsustainable.

It is expected that an impact assessment would be carried out on the wildlife/bird nesting in the area. Reed- and sedge warblers, reed buntings and bearded tits have all been seen in the reed beds bordering up to proposed site.'

13. Village Events – Review.

None.

14. Village Events – Forthcoming.

14.1 Litter Pick-up on Sunday 25th March. District Councillor Ashdown has ordered the litter pick-up equipment and refuse sacks from the Norse Depot on Friday 23rd March.

14.2 Village Walk on Monday 2nd April. The meeting will be updated on arrangements for this event.

14.3 Barn Dance. There will a progress report from the planning group.

15. Finance.

The Financial Risk Assessment and Management Document has been updated and the RFO requests that this be agreed for the forthcoming financial year, 2018-19.

16. Payments to be Approved.

The following payments are presented to the meeting for approval.

ICO. Data Protection Registration Renewal: 35.00

17. Report of Inspection of Play Equipment on The Green. The Parish Council has received a report from The Play Inspections Company following their inspection of the play equipment on 18th February. The meeting is asked to consider this report and decide what action needs to be taken on its recommendations.

18. Somerleyton Award Charity. The Trustee vacancy was advertised in late January. Mrs Ingrid North the retiring Trustee has written to the Parish Clerk, confirming that she would be happy to serve a further four year term if the Parish Council wishes to nominate her to this position. There has been no other interest.

19. Parish Councillor Vacancy. The Elections Officer has informed the Parish Clerk that no election was called to fill our parish councillor vacancy, and that the Parish Council may now co-opt to fill the vacancy. There was not enough time properly to advertise this vacancy for this meeting, so the advertisement will posted on Monday 26th February, and it is hoped that the vacancy will be filled at the AGM on 10th May.

20. Correspondence.

The meeting is asked to decide what, if any, action needs to be taken regarding any particular Item of correspondence.

5/2 Neighbourhood Watch in Suffolk: Request for Donation

5/2 Greenprint Forum: January Newsletter.

5/2 Suffolk Coastal/WDC Economic Growth Plan Consultation

9/2 Safer Neighbourhood Team Newsletter, February 2018

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- 9/2 Article on Council Mergers in Suffolk getting the Go-ahead
- 12/2 Letter from Beccles Town Council re Closure of Lowestoft Records Office
- 22/2 Play Inspection Report from The Play Inspections Company

The Parish Clerk will bring to the Meeting, recent copies of The Clerk publication, which councillors may wish to browse and borrow.

21. Dates and Times of Forthcomings Meetings.

Annual General Meeting: Thursday 10th May 2018, 7.15pm at Somerleyton Village Hall
Refreshments Nick

Annual Parish Meeting: Thursday 17th May 2018, 7.30pm at Somerleyton Village Hall

Northern Parishes Meeting: Monday 30th April 2018, 7.30pm at Blundeston Village Hall.

Sue Read
Parish Clerk
23/02/18

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