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## **Ashby,Herringleet and Somerleyton Parish Council**

Clerk's report for Meeting of the Parish Council to be held at 7.15pm on Thursday 11<sup>th</sup> January, 2018, at Somerleyton Village Hall.

*Mick Wright is on tea duty.*

- 1. Apologies for Absence.**
- 2. Declarations of Interest** in items on agenda.
- 3. Requests for Dispensation.**  
To decide any requests for dispensation received **prior to the meeting** to participate in discussion and/or voting despite disclosable pecuniary interest(s).
- 4. Minutes of Previous Meeting.**  
To approve and sign as a correct record the minutes of the Meeting held on 2<sup>nd</sup> November 2017.
- 5. Clerk's Report on Ongoing Matters.**
  - 5.2 Bench on The Green.** Permission has been granted by Waveney District Council for remedial work to be carried out on the tree under which the bench will be sited. Update from J. Foster.
  - 5.4 Passing Places on Station Road.** The Clerk has contacted Councillor Robinson requesting that any signs warn motorists that there is to be no parking in the Passing Places. Awaiting feedback.
  - 16. Correspondence regarding Mineral Extraction in Fritton.** The clerk hopes to meet soon with the Parish Clerk at Fritton and St. Olaves, and has asked to be kept informed of any developments.
- 6. Requests from Parishioners.**  
A parishioner has complained that setting the Brick Kiln Tidy and similar events on a Sunday morning prevents church-goers from attending and is thus discriminatory.
- 7. Parish Plan Working Groups.**  
To receive reports from the following Working Groups.
  - 7.1 Information and Advice Group.**
  - 7.2 Green and Environment Group.**
- 8. Village Shop Group.**  
To hear a progress report from the group.
- 9. Neighbourhood Planning.**  
To receive a progress report from the group.
- 10. General Data Protection Regulation.**  
**Report from S Phillips:**  
More information and guidance is now becoming available. It will be relatively straightforward to amend the Parish Council's policies to comply, although we will now need a Privacy Statement as well.

The only difficulty is the nomination of a Data Protection Officer. The role is straightforward but the person specifications laid out in the GDPR are onerous for a very small authority like our Parish Council. I am working with WDC to try to overcome the problems and I hope to have an update at the meeting.

It was previously agreed that any changes to policies and procedures that I might propose should be checked by another Parish Councillor, and at the time Mick Wright

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volunteered to do this. Unfortunately Mick will not be able to do this so the meeting must appoint a different Parish Councillor for this role.

### **11. Planning.**

#### **11.1 Recent Applications.**

**DC/17/4725/FUL:** 1 Ashby Dell, Blocka Road, Ashby.

Revisions to existing roof line and other minor alterations to dwelling.

**Parish Council has no objection.**

#### **11.2 Recent Decisions.**

**DC/17/4725/FUL:** 1 Ashby Dell, Blocka Road, Ashby.

Revisions to existing roof line and other minor alterations to dwelling.

**Planning Permission Granted.**

**DC/17/4285/FUL and DC/17/4286/LBC.** 1 Pond Cottages, The Street, Somerleyton.

Erection of rear boundary fence.

**Planning Permission and Listed Building Consent granted.**

### **12. Village Events – Review.**

**12.1 Quiz and Chips- 17<sup>th</sup> November.** Another Successful evening for this popular event. With thanks to M. and S Wright for the organisation and question setting. £ 100 was raised for the Village Hall Fund.

**12.2 Xmas Lights Switch on and Carol Singing - 1<sup>st</sup> December.** Thanks to Jenni and Neil Livingstone for providing warmth and sustenance after the carol singing.

**12.3. Village Walk – 31<sup>st</sup> December.** A well- attended walk to Lound. The weather had cleared, though it was still wet underfoot. Excellent soup provided by the Village Maid in Lound.

### **13. Village Events – Forthcoming.**

**13.1 Litter Pick-up.** The Meeting will decide a date for this annual Spring event and agree arrangements for ordering and collecting equipment, and for advertising the event.

### **14. Finance.**

**14.1** Simon and I apologise that there was a typographical error in the Second Quarter Financial Report which was approved at our last meeting. A correct, revised version is sent as an additional paper to this Report.

**14.2** The meeting is asked to consider and approve the Third Quarter Financial Report.

### **15. Budget Estimates and Precept for 2018-19.**

**15.1** The budget estimates have been completed by the Clerk/Responsible Financial Officer and circulated to councillors. The meeting is asked to consider these estimates.

**15.2** The meeting is asked to decide on the amount of precept to be demanded for the next financial year.

### **16. Payments to be Approved.**

The following payments are presented to the meeting for approval.

Society of Local Council Clerks Annual Membership	59.00
Association of Local Council Clerks- Clerk's Membership	30.00
Clerks Quarterly Salary	280.00
HMRC Clerk's Income Tax	70.00

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Suffolk Preservation Society Annual Membership	30.00
Suffolk Accident Rescue Service	10.00
Somerleyton School: Reimbursement of electricity for Christmas Lights	15.00

### **17. Somerleyton Award Charity.**

The current period of office for the Parish Council's nominee, Mrs I. North, ends in March 2018. The Charity has asked the Parish Council to make a nomination to fill this vacancy. Agreed practice is to advertise the vacancy. It is proposed that this should happen in early February at the latest, and that the Parish Council should be in a position to make this nomination at its next meeting in March.

### **18. Correspondence.**

The meeting is asked to decide what, if any, action needs to be taken regarding any particular item of correspondence.

28/11 Broads Local Plan Briefing

28/11 Broads Briefing for Parish Councils

6/12 Spike in Thefts from Vans – Police Connect

6/12 Winter Preparedness from Suffolk CC

7/12 Newsletter from Safer Neighbourhood Team

7/12 Safety Advice following Distraction Burglaries – Police Connect

7/12 "Ask for Angela" Initiative – Police Connect

14/12 Broads Briefing

3/1 Link to Survey of Council Tax Payers re increased Precept demand by Suffolk Police

5/1 Budget Information from Suffolk Police, Suffolk CC and Waveney DC

5/1 Telephone Scam Warning – Police Connect

### **19. Dates and Times of Next Meetings.**

#### **Parish Council Meeting:**

Thursday 1<sup>st</sup> March 2018, 7.15pm at Somerleyton Village Hall *refreshments Paul*

#### **Northern Parishes Meeting:**

Wednesday 24<sup>th</sup> January 2018, 7.30pm at Corton Village Hall

Sue Read  
Parish Clerk  
5/1/08

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