

Draft Minutes of the Ashby, Herringfleet & Somerleyton Parish Council meeting held on Thursday 11th January 2018 from 7:15 p.m. in Somerleyton Village Hall

Present: Mrs G. Gibbs (Chair), Mr. S. Phillips (Vice-Chair), Ms J Alderton, Mr N Favell, Mr J Foster, Mrs M Gibbs, Mr C Reynolds, Mr. M. Wright, Mr R Wild.

G Gibbs welcomed everyone and said that the meeting would be conducted by Vice Chair S Phillips.

PUBLIC FORUM commenced at 7.20pm. There were no members of the public present. Councillor James Reeder updated the meeting on a number of Suffolk County Council issues. School transport is under scrutiny at the moment; some pupils who are not eligible are receiving the service. This is a big budgetary item. SCC is one of the 10 Local Authorities who will be entitled to keep 100% of Business Rates. The Closing Date for School Entrance applications is on Monday 14th January. The County Council hopes that Ipswich may receive the go ahead for a further River crossing. The support of people with high needs is not consistently available. County Councillor Reeder informed the meeting that he and Councillor Robinson would rotate their parish council attendance.

The Parish Council Meeting commenced at 7.34pm

1. APOLOGIES FOR ABSENCE. P. Johnson and T. Pace had sent their apologies. Apologies had also been received from District Councillor P. Ashdown and County Councillor K Robinson.
2. DECLARATIONS OF INTEREST in items on the agenda. There were none.
3. REQUESTS FOR DISPENSATION
To decide any requests for dispensation to participate in discussion and voting despite disclosable pecuniary interest(s). There were none.
4. MINUTES OF THE PREVIOUS MEETING
the minutes of the Meeting held on 2nd November 2017 were approved and signed as a correct record. Proposer R. Wild, Seconder N Favell and unanimously agreed.
5. CLERK'S REPORT ON ONGOING MATTERS
5.2 Bench on the Green. J. Foster reported that, having gained the relevant permission, he has started work on the damaged tree, under which the bench will be located. The whole work should be completed in the next few weeks.
5.4 The clerk had reported that she had contacted Councillor Robinson regarding visitors parking in the passing places on Station Road, and had requested that 'no parking', be added to the signage. Councillor Reeder undertook to follow this up.
6. REQUESTS FROM PARISHIONERS
The meeting considered a parishioner concern relating to the timing of some Village Events; that events timed for Sundays, discriminated against parishioners who attended church. The meeting agreed to take this into account when planning events, but felt that weighing up different preferences against ensuring viable numbers for each event was crucial.
7. PARISH PLAN WORKING GROUPS
Information and Advice Group: M. Wright reported that there had been problems with people putting up notices on the outlying notice boards, and not properly locking the glass doors. This was risking damaging the boards. M. Wright suggested that the locks may need attending to by SOLD.
Green and Environment Group: M. Gibbs reported that she had purchased and planted the bulbs around the Hovercraft Monument.
8. VILLAGE SHOP GROUP.
N. Livingstone informed the meeting that the group had another productive meeting before the Christmas break with Justin Morris from Somerleyton Estate. Justin Morris is to meet with Lord Somerleyton in a week's time, and the proposal to open a Community run Store at the Forge Garage, will be discussed. The Village Store Group awaits feedback from Justin Morris on that meeting.

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9. NEIGHBOURHOOD PLANNING.

The meeting received the following report from Jenni Livingstone and M. Gibbs.

'The Steering group worked in 3 sub-groups to look in more detail at the responses to the questionnaire and analyse the responses. Each group also looked at the statistical data and the comments for their topics. The responses from the Employment and Tourism section have not yet been analysed and the Housing section of the survey needs further discussion, the working groups will pick up these two items.

Jenni Livingstone, Louis Smith, Paul Strowlger and Mike Brackenbury have started work to draft the Neighbourhood Plan, the intention is to meet on a frequent basis, Draft section will be brought to the whole Steering Group for discussion/amendment/approval, as they are available.

Louis Smith, Graham Nourse (our planning consultant) and Jenni Livingstone had a very useful meeting with Waveney Planning Officers. The meeting confirmed that our Neighbourhood Plan must be compliant with the emerging Waveney Local Plan which is due to be published in late spring/early summer this year. This fits in well with our timetable

Simon Phillips, Sue Read and Chris Morris attended a Suffolk Preservation Society workshop in November on design training for Parish Councils. The quality of the design for the new developments in Somerleyton and Lound will need to be of an exceptionally high standard and the Steering Group look forward to sharing the information brought back from the workshop.'

GENERAL DATA PROTECTION REGULATION.

The meeting considered the following report from S. Phillips.

10. *'More information and guidance is now becoming available. It will be relatively straightforward to amend the Parish Council's policies to comply, although we will now need a Privacy Statement as well. The only difficulty is the nomination of a Data Protection Officer. The role is straightforward but the person specifications laid out in the GDPR are onerous for a very small authority like our Parish Council. I am working with WDC to try to overcome the problems and I hope to have an update at the meeting. It was previously agreed that any changes to policies and procedures that I might propose should be checked by another Parish Councillor, and at the time Mick Wright volunteered to do this. Unfortunately Mick will not be able to do this so the meeting must appoint a different Parish Councillor for this role.'*

The Meeting then received a further update from S. Phillips who had spoken with the Data Protection Officer at Waveney District Council. GDPR will come into force on 25th May and will then be supplemented by the Data Protection Bill currently passing through parliament. He had further learned that a neighbouring Parish Council has received a quotation of £800 pa for an external Data Protection Officer.

The meeting addressed the need to replace M. Wright as the parish councillor who will check the new Data Protection Policy and Procedures. N. Livingstone volunteered, and this was accepted by the meeting.

11. PLANNING.

11.1 Recent Application.

DC/17/4725/FUL: 1 Ashby Dell, Blocka Road, Ashby.

Revisions to existing roof line and other minor alterations to dwelling.

Parish Council has no objection.

11.2 Recent Decisions.

DC/17/4725/FUL: 1 Ashby Dell, Blocka Road, Ashby.

Revisions to existing roof line and other minor alterations to dwelling.

Planning Permission Granted.

DC/17/4285/FUL and DC/17/4286/LBC. 1 Pond Cottages, The Street, Somerleyton.

Erection of rear boundary fence.

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Planning Permission and Listed Building Consent granted.

DC/17/4566/TPO Tree work on Horse Chestnut on Village Green, suffering from 'Phytophthora'.

Application for work on tree granted.

12. VILLAGE EVENTS – Review

12.1 Quiz and Chips: Successful event, organised by Mick and Sue Wright. Raised around £70 for the Village Hall Fund, as well as a similar amount for the Children's Society.

12.2 Christmas Lights and Carol Singing: The Meeting thanked C. Reynolds for installing the lights, and asked the clerk to write to Chris and Sanya Morris for storing these safely

12.3 New Year Village Walk. A well- attended walk to Lound. The weather had cleared, though it was still wet underfoot. Excellent soup provided by the Village Maid in Lound.

13. VILLAGE EVENTS – Forthcoming

13.1 Litter Pick-up: Agreed that this will take place on Sunday 25th March at 10.30. The start point will be the Village Hall. The Clerk will liaise with Councillor Ashdown about the supply of equipment for the pickers.

13.2 Village Walk. This will take place on Monday 2nd April. This will be organised and publicised by Somerleyton Together.

13.3 It was agreed to hold a Barn Dance: An Organising Committee for this mid-summer event was formed from volunteers: J. Foster, N. Livingstone, S. Phillips, R. Wild and N. Favell. The first tasks will be to arrange a date and venue.

14. FINANCE

The Financial Report for Quarter ending 31st December 2017 was accepted.

15. BUDGET ESTIMATES AND PRECEPT 2018-19

15.1 The Budget estimates prepared by the clerk were considered.

15.2 It was agreed that the Parish Council would demand an unchanged Precept Payment of £2845 from W.D.C. for the year 2018-19. Proposer: M. Gibbs; Seconder: J. Alderson; unanimously agreed.

16. PAYMENTS TO BE APPROVED

The meeting resolved that the following payments be approved. Proposer: C. Reynolds; Seconder: J Foster.

Society of Local Council Clerks Annual Membership	59.00
Association of Local Council Clerks- Clerk's Membership	30.00
Clerks Quarterly Salary	280.00
HMRC Clerk's Income Tax	70.00
Suffolk Preservation Society Annual Membership	30.00
Suffolk Accident Rescue Service	10.00
Somerleyton School: Reimbursement of electricity for Christmas Lights	15.00
M. Gibbs: Purchase of Flowering Bulbs for Hovercraft Monument	14.65
S. Read, Clerk: Purchase of Stationery	27.80

17. SOMERLEYTON AWARD CHARITY. To agree process for parish council nomination to this charity. A vacancy has arisen for a Parish Council nominee for this local charity which owns and maintains the Village Pond, and awards small sums of money to local people in need. The Parish Clerk will advertise the vacancy in the local press, on the Parish Noticeboard, and it will be published on the Parish Council Website.

18. CORRESPONDENCE

The following items of correspondence were noted. No action required.

28/11 Broads Local Plan Briefing

28/11 Broads Briefing for Parish Councils

6/12 Spike in Thefts from Vans – Police Connect

6/12 Winter Preparedness from Suffolk CC

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- 7/12 Newsletter from Safer Neighbourhood Team
- 7/12 Safety Advice following Distraction Burglaries – Police Connect
- 7/12 “Ask for Angela” Initiative – Police Connect
- 14/12 Broads Briefing
- 3/1 Link to Survey of Council Tax Payers re increased Precept demand by Suffolk Police
- 5/1 Budget Information from Suffolk Police, Suffolk CC and Waveney DC
- 5/1 Telephone Scam Warning – Police Connect

19. DATES & TIMES OF NEXT MEETINGS – refreshments

Parish Council Meeting: Thursday 1st March 2018, 7.15pm at Somerleyton
Village Hall *refreshments Paul*

Northern Parishes Meeting: Wednesday 24th January 2018, 7.30pm at Corton Sports Pavilion.
Gerda Gibbs and Simon Phillips will attend

20. PARISH COUNCILLOR RESIGNATION

M. Wright tendered his resignation as parish councillor to the meeting. He will continue to be active in community affairs and will continue his membership of the Village Shop group and the Information and Advice group.

There being no further business, the Meeting ended at 8.20 pm.

Sue Read
Parish Clerk

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