

Second Draft Minutes of the Ashby, Herringfleet & Somerleyton Parish Council meeting held on Thursday 2nd November 2017 from 7:15 p.m. in Somerleyton Village Hall

Present: Mr. S. Phillips (Vice-Chair), Ms J Alderton, Mr N Favell, Mr. J Foster, Mrs M Gibbs, Mr P Johnson, Mr T. Pace, Mr C Reynolds, Mr. M. Wright, Mr R Wild.

PUBLIC FORUM

The Public Forum commenced at 7.15pm. There were two members of the public in attendance, who were interested in items on the agenda, but did not wish to speak during the Public Forum.

The Parish Council meeting commenced at 7:20 p.m.

1. APOLOGIES FOR ABSENCE

N. Livingstone, G. Gibbs and Councillors Paul Ashdown (WDC), J Reeder and K Robinson (SCC)

The Clerk informed that Councillor Ashdown had injured his leg and would out of action for a good while. The Meeting asked the Clerk to send him the Parish Council's best wishes in a card.

2. DECLARATIONS OF INTEREST in items on the agenda. None

3. REQUESTS FOR DISPENSATION To decide any requests for dispensation to participate in discussion and voting despite disclosable pecuniary interest(s). None

4. MINUTES OF THE PREVIOUS MEETING

The minutes of the Meeting held on 7th September 2017 were approved unanimously and signed as a correct record. Proposed by M. Gibbs and seconded by M. Wright.

5. CLERK'S REPORT ON ONGOING MATTERS

To decide on any actions required following review of the clerk's update.

5.2 The bench is completed, but, because the tree under which the bench will be placed needs urgent surgery, the fixing of the bench has to wait until tree work is done. J Foster has applied for permission to work on the tree.

5.4 Signs for Passing Places. County Councillor Robinson has informed the Parish Council that he has agreed a price and given the go-ahead for the Passing Place signs. S Phillips informed the meeting that drivers are now parking in the Passing Places. The Clerk will contact Councillor Robinson and request that 'No Parking' be added to the signs.

6. REQUESTS FROM PARISHIONERS

To hear if any requests have been received and, if matters are urgent, to decide on any actions.

The Clerk had been made aware of safety concerns about the overgrown verge by the pit at the Marina end of the Street. She contacted Somerleyton Estate and it was reported that this is now resolved.

A parishioner had contacted the Chair to say that the Village sign is dirty. J. Alderton undertook to wash it down.

Several Parish Councillors had heard of, and endorsed, concerns about the diversions, indicated by Suffolk County Council, for the Blundeston Road closure.

7. PARISH PLAN WORKING GROUPS

To receive reports from working groups and make decisions on any recommendations.

Information and Advice. There was nothing to report.

Environment and Green. M Gibbs reported that bulbs have been bought to plant around the Hovercraft Monument.

8. NEIGHBOURHOOD PLANNING

Neighbourhood Planning Group. M. Gibbs gave a verbal update. There was a 50% plus return of the Questionnaire, giving the Group a lot of information to process. This is being done in small groups, each focussing on specific topics. The NP group have negotiated and successfully applied for funding through a Locality Grant and have engaged a Planning Consultant to work on the final Neighbourhood Plan document. The funding needs to be used by the end of March 2018, which may prove ambitious, but the group intends to work hard and meet in January 2018 to assess progress.

Second Draft Minutes of the Ashby, Herringfleet & Somerleyton Parish Council meeting held on Thursday 2nd November 2017 from 7:15 p.m. in Somerleyton Village Hall

Community Right to Build Legislation. S. Phillips informed the meeting that he had become aware of grants available under Community Right to Build legislation. These grants can be for £5,000 to £40,000. He is not yet certain whether the Somerleyton Community Association can bid for a Grant and undertake building work in its own name, or whether it needs to be the Parish Council. He asked the meeting to permit the use of the Parish Council's name in his initial research. This was agreed unanimously by the meeting. Proposed by C. Reynolds, Seconded by M. Wright.

Design Statement Training. The Vice-Chair informed the meeting that the Suffolk Preservation Society were running a training day for Planning Consultees. The Training focuses on good vernacular design principles for rural areas. S Phillips proposed that two members of the Parish Council and a member of the Neighbourhood Planning Group should attend. The cost to the Parish Council would be £20. This was seconded by R. Wild and unanimously approved.

9. WAVENEY LOCAL PLAN.

The first stage of the consultation process is now complete. The Vice Chair felt that it was disappointing to see only 10 to 12 responses including those from the Parish Council and other formal bodies. The Parish Council agreed to take this item off the agenda until it receives notification of the next stage

10. VILLAGE SHOP GROUP.

The Meeting received a report from S. Read, from the Village Shop Working Group. It detailed progress made on possible sources of support and funding and a meeting with Justin Morris from Somerleyton Estate. The Meeting was asked to consider the proposal made by Justin Morris, that the Working Group be expanded to include representatives from interest groups in the community and Somerleyton Estate. The Parish Council resolved that the group should continue its work and should expand when and as the group it feels it is appropriate. Proposed by M. Gibbs, Seconded by S Phillips, and unanimously agreed.

11. PLANNING

11.1 Recent Applications.

11.1.1 DC/17/3963/TCA Work to trees at Waveney House, The Street, Somerleyton

11.1.2 DC/17/4285/FUL and DC/17/4286/LBC Planning Application and Listed Building Consent for rear boundary fence at 1 Pond Cottages, Somerleyton

DC/17/4566/TPO Tree work on Horse Chestnut on Village Green, suffering from Phytophthora. **The Parish Council considered these two applications and decided to make no objection. (Proposed C. Reynolds, seconded S. Phillips and unanimously agreed).**

11.2 Recent Decisions

11.2.1 DC/17/3021/FUL Construction of Rear Conservatory at 1 Pond Cottages Somerleyton

WDC has been notified that we have no objection

Permission granted by WDC

11.2.2 DC/17/3138/FUL. First Floor Bedroom extension at The White House The Street. Somerleyton.

WDC was notified that we have no objection. Application refused. The applicants intend to appeal and have requested the support of the Parish Council. The Parish Council confirmed that it had raised no objection to this application. It has no formal means at the moment to respond, but will do so when it is consulted on any further specific developments. Proposed by R. Wild, seconded by S. Phillips and unanimously agreed.

11.2.3 DC/17/3034/TCA Horse Chestnut at Entrance to Village Hall. Remove large lower limb to give clearance to Bottle Bank.

Second Draft Minutes of the Ashby, Herringfleet & Somerleyton
Parish Council meeting held on Thursday 2nd November 2017 from
7:15 p.m. in Somerleyton Village Hall

WDC has been notified that we have no objection.

Permission granted.

11.2.4 DC/17/2991/FUL. Construction of a single storey rear/side extension at The Gardens, St. Olaves Road, Herringfleet. **WDC has been notified that we have no objection.**

Permission granted by WDC.

11.2.5 DC/17/3963/TCA Work to trees at Waveney House, The Street, Somerleyton

No Objection from WDC

12. VILLAGE EVENTS – Review

Brick Kiln Tidy. Ten people came. Enjoyable event.

VILLAGE EVENTS - Forthcoming

13.13.1 1st December: Christmas Lights and Carol Singing: The lights have been checked by C Reynolds and are in working order. Neil and Jenni Livingstone are again providing post carol singing refreshments at Crown House.

13.2 17th November: Quiz and Chips at the Village Hall. Tickets are £10 each to include fish and chip supper. Tickets available from M. Wight at Brisbane House. Deadline 14th November. Proceeds to the Village Hall Fund.

14. FINANCE

14.1 The Meeting unanimously approved the Statement of Accounts for the Quarter ending 30th September 2017. Proposed by C. Reynolds, seconded by R. Wild.

14.2 The Meeting considered a request for a donation from a local charity, and resolved not to respond. Proposed by J. Foster, seconded by P Johnson and unanimously agreed.

15 PAYMENTS TO BE APPROVED

The Meeting resolved that the following payments be made.

Terra Trees: work to horse chestnut tree at Village Hall	90.00
S. Read Clerk's Salary	272.00
Post Office (HMRC) Clerk's Income Tax	68.00
Came and Company. Insurance Premium	280.00

16. CORRESPONDENCE

The Meeting noted the following correspondence. With Regard to the last item, the Meeting recalled that the Parish Council objected to Mineral Extraction in Fritton in the past. The Meeting asked the Clerk To contact the Parish Clerk at St Olaves and Fritton, and ask to be kept informed.

6/9 Waveney local Plan; reminder of end of consultation period.

6/9 Clothing Banks: suitable sites request.

26/9 Lake Lothing 3rd Crossing: extension of period of Statutory Consultation.

27/9 Rural Vulnerability Service: Fuel Poverty.

27/9 War Memorials News.

27/9 Police Warning: HMRC telephone scam.

16/10 Waveney Local Plan First Consultation Summary

16/10 Half Term Activities Information.

16/10 Lake Lothing Third Crossing: reminder of end of Statutory Consultation.

16/10 Rough Sleeper Count: Request for estimate.

16/10 DIAL letter requesting donation and supporting background information.

16/10 JP's Broads' Briefing.

16/10 Police Appeal re thefts and burglaries in Lowestoft with CCTV information.

16/10 Police Connect: Appeal for witnesses of assault in Lowestoft.

Second Draft Minutes of the Ashby, Herringfleet & Somerleyton
Parish Council meeting held on Thursday 2nd November 2017 from
7:15 p.m. in Somerleyton Village Hall

19/10 Highways Notice of Closure of B1074, Blundeston Road for repairs.

24/10 Clerk Fritton and St Olaves PC: Mineral Extraction Fritton Woods

17. DATES & TIMES OF NEXT MEETINGS –

Parish Council Meeting: Thursday 11th January 2018, 7.15pm at Somerleyton Village Hall

Refreshments: Schedule for 2018 to be completed, and sent to members.

Northern Parishes Meeting: Wednesday 24th January 2018, 7.30pm at Corton Village Hall.

18. CLERK'S REVIEW

a) It was proposed by S Phillips, seconded by M Wright and unanimously agreed that in accordance with Standing Order 3d the public and press should be excluded from the meeting for the next item due to its confidential nature.

The meeting adjourned at 2015 for the public and the Clerk to leave the meeting.

The meeting resumed at 2020.

b) S Phillips outlined the Clerk's review which had been undertaken by the Chair and himself upon S Read completing one year's service. The review had concluded that the Chair and Vice Chair were very satisfied with Ms Read's performance of her role.

Following a brief discussion of Parish Councillors' opinions of Ms Read's performance it was resolved that her salary should be increased to £1400.00 per annum – proposed by C Reynolds, seconded by N Favell and unanimously agreed.

The meeting ended at 2030.

Signed:
Sue Read
Parish Clerk

parish.clerk@ashvillages.org.uk
01502 732377