

## Ashby Herringfleet and Somerleyton Parish Council

Clerk's report for Meeting of the Parish Council to be held at 7.15pm on 2<sup>nd</sup> November 2017 at Somerleyton Village Hall

*Maureen is on tea duty*

- 1       **Apologies for Absence.**
- 2       **Declarations of Interest** in items on the agenda
- 3       **Requests for Dispensation.**  
To decide any requests for dispensation received **prior to the meeting** to participate in discussion and/or voting despite disclosable pecuniary interest(s).
- 4       **Minutes of the Previous Meeting.**  
To approve and sign as a correct record the minutes of the Meeting held on 7<sup>th</sup> September 2017
- 5       **Clerk's report on Ongoing Matters**
- 5.2      Bench The Green. Although ready, the seat will not be installed in the near future. There is a major problem with the tree, under which the seat will be sited. It requires comprehensive surgery, and J. Foster is concerned for the safety of the seat. He is consulting the Estate about this.
- 5.4      Passing Places on Station Road. The Clerk contacted Councillor Robinson for an update on possible funding for signs on Station Road identifying the passing places. Councillor Robinson reports that he has received an initial estimate of nearly £1700 for the installation of these signs, (the cost to be met from the Councillors' Locality Budget), and is working to see if this can be reduced. He will inform us of the best price later this month.
- 6       **Requests from Parishioners**  
Parishioner concern passed to the clerk by a parish councillor regarding the over grown edge to the pit at the end of The Street near to Brickfields. This was obscuring the edge and someone had almost slipped into the pit. As this was a safety concern the clerk contacted P Johnson asking for the verge to be cut back.  
G Gibbs has passed on a request from a parishioner that the Somerleyton Village sign be cleaned as it is rather dirty.
- 7       **Parish Plan Working Groups**  
To receive reports from the following working groups and make decisions on any recommendations.  
Information and Advice Group.  
Environment and Green Group.
- 8       **Neighbourhood Planning**  
To receive a progress report from the group.
9.       **Waveney Local Plan: First Draft Consultation.**  
The deadline has now passed and all responses are now listed online. Responses have been received from individual parishioners, the Parish Council, Somerleyton Estate, Historic England and the Suffolk Preservation Society. The meeting should decide whether to maintain this subject as an ongoing agenda item or to withdraw it pending notification of the next stage in the process.
10.      **Village Shop Group.** To receive a report from the Parish Clerk. It contains a number of decisions which this meeting needs to make. The report will be sent separately prior to the meeting.

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### 11. Planning.

#### 11.1 Recent Applications.

*Please note: The Parish Council did not receive notification of either of the applications listed in this section. The Clerk realised this, when she received notification as a neighbour for DC/17/4285/FUL and no notification arrived addressed to her as Clerk. With regard to application DC/17/3963/TCA, this application became apparent when the Decision Notice arrived. The Clerk has contacted the Planning Department to alert them. She expects to receive notification for 1 Pond Cottages this week. She also asked WDC to check whether other notifications have gone astray, and has been informed that these two applications were sent in error to her previous address.*

11.1.1 DC/17/3963/TCA Work to trees at Waveney House, The Street, Somerleyton

11.1.2 DC/17/4285/FUL and DC/17/4286/LBC Planning Application and Listed Building Consent for rear boundary wall at 1 Pond Cottages, Somerleyton.

#### 11.2 Recent Decisions

11.2.1 DC/17/3021/FUL Construction of Rear Conservatory at 1 Pond Cottages Somerleyton

**WDC has been notified that we have no objection**

**Permission granted by WDC**

11.2.2 DC/17/3138/FUL. First Floor Bedroom extension at The White House The Street. Somerleyton.

**WDC has been notified that we have no objection. Application refused. The applicants intend to appeal and have requested the support of the parish council.**

11.3.3 DC/17/3034/TCA Horse Chestnut at Entrance to Village Hall. Remove large lower limb to give clearance to Bottle Bank.

**WDC has been notified that we have no objection.**

**Permission granted.**

11.2.4 DC/17/2991/FUL. Construction of a single storey rear/side extension at The Garder St. Olaves Road, Herringfleet. **WDC has been notified that we have no objection.**

**Permission granted by WDC.**

11.2.5 DC/17/3963/TCA Work to trees at Waveney House, The Street, Somerleyton

**No Objection from WDC**

#### 12 Village Events – Review.

Brick Kiln Tidy. Went ahead as planned on 1<sup>st</sup> October.

#### 13 Village Events – Forthcoming

Christmas Lights and Carol Singing. Date now confirmed as 1<sup>st</sup> December. Meeting to receive report from C. Reynolds on condition of lights.

#### 14 Finance

14.1 **Quarterly Report.** To approve the Second Quarterly Financial Report.

14.2 **Request for Donation.** The Clerk has received, and forwarded to parish councillors, a request from a local voluntary organisation, DIAL, for a donation, to help with rebuilding financial security. The papers linked with this request were sent by email to parish councillors on 16<sup>th</sup> October.

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15. **Payments to be Approved.**

To resolve that the following payments be made.

|  |        |
|--|--------|
| Terra Trees: work to horse chestnut tree at Village Hall | 90.00  |
| S. Read Clerk's Salary                                   | 272.00 |
| Post Office (HMRC) Clerk's Income Tax                    | 68.00  |

16. **Correspondence.**

To decide what, if any, action be taken regarding any particular item of correspondence.

6/9 Waveney local Plan; reminder of end of consultation period.

6/9 Clothing Banks: suitable sites request.

26/9 Lake Lothing 3<sup>rd</sup> Crossing: extension of period of Statutory Consultation.

27/9 Rural Vulnerability Service: Fuel Poverty.

27/9 War Memorials News.

27/9 Police Warning: HMRC telephone scam.

16/10 Waveney Local Plan First Consultation Summary

16/10 Half Term Activities Information.

16/10 Lake Lothing Third Crossing: reminder of end of Statutory Consultation.

16/10 Rough Sleeper Count: Request for estimate.

16/10 DIAL letter requesting donation and supporting background information.

16/10 JP's Broads' Briefing.

16/10 Police Appeal re thefts and burglaries in Lowestoft with CCTV information.

16/10 Police Connect: Appeal for witnesses of assault in Lowestoft.

19/10 Highways Notice of Closure of B1074, Blundeston Road for repairs.

24/10 Clerk Fritton and St Olaves PC: Mineral Extraction Fritton Woods

17. **Dates & times of next meetings – refreshments**

Parish Council Meeting: Thursday 11<sup>th</sup> January 2018, 7.15pm at Somerleyton Village Hall

*Refreshments: Schedule for 2018 to be completed.*

Northern Parishes Meeting: tbc

18. **Clerk's Review:**

a) In accordance with Standing Order 3d, to resolve whether to exclude from the meeting the press and public owing to the confidential nature of the business to be transacted.

b) To approve the Clerk's performance review, and any recommendations therein.

Signed

Sue Read

Parish Clerk

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