

Draft Minutes of the Ashby, Herringfleet & Somerleyton Parish Council meeting held on Thursday 6th July 2017 from 7:15 p.m. in Somerleyton Village Hall

Present: Mrs G Gibbs (Chair), Ms J Alderton, Mr N Favell, Mr. J Foster, Mrs M Gibbs, Mr P Johnson, Mr N Livingstone, Mr T. Pace, Mr C Reynolds, Mr S. Phillips, Mr R Wild.

PUBLIC FORUM

The Public Forum commenced at 7.15pm. There were two members of the public in attendance, who did not wish to raise any issues for the forum, but were interested to listen to the meeting.

The Parish Council meeting commenced at 7:25 p.m.

1 APOLOGIES FOR ABSENCE. Apologies received from M Wright . Apologies also sent by District Councillor Ashdown, and County Councillors Reeder and Robinson.

2 DECLARATIONS OF INTEREST in items on the agenda. P Johnson was agreed to have an interest in Somerleyton Estate matters.

3 REQUESTS FOR DISPENSATION.

None received

4 MINUTES OF THE PREVIOUS MEETINGS.

It was proposed by S Phillips that the draft minutes of the Annual General Meeting held on 10th May 2017 are an accurate record, seconded by N Livingstone and unanimously agreed.

5 CLERK'S REPORT ON ONGOING MATTERS.

5.1 Litter/ dog bin, The Green. A new bin has been installed near to the play area on The Green. The old bin has been recovered. Matter resolved.

5.2 Benches, The Green. The carved bench has been completed and is currently sited in the School Garden. Resolved that this bench remain in its current position and that a new plain bench be placed on the vacant site on The Green. J Foster has recently constructed one which is being used for advertising photographs. He is happy to provide this for the The Green. It will be available in two weeks.

5.3 Herringfleet Hills. The Meeting noted that the vehicular and pedestrian gates were now open and the Car Park, with ticket machine in operation. In response to concern that these gates were sometimes not opened at the stated times, P Johnson agreed to speak with the responsible Estate Manager.

5.4 The Meeting noted that the Passing Places had been constructed, but that there were no signs yet to let motorists know. The Clerk will write to Suffolk Highways to request, signs at ends of Station Road indicating that it is a Narrow Road with Passing Places, and further signs at the two passing places.

6.3 No response yet from Adrian Clarke of the Broads Authority re attendance at a future meeting of the Parish Council.

7. P Johnson informed the meeting that work would begin on the Village Store at the Forge Garage site in the week beginning 10th July.

12 The hedge at the end of The Street, before Brickfields has not yet been cut, and is still blocking the footpath at a very narrow place. J Foster and P Johnson agreed to resolve this.

6 REQUESTS FROM PARISHIONERS.

6.1 Concern has been raised about over grown footpaths restricting access to walkers. The specific complaint has been responded to and it concerned a footpath within Blundeston PC. J Foster informed the meeting that the second cut has begun, and this should satisfy the concern raised.

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- 6.2 C Reynolds has received a complaint about fireworks being set off at the Dukes Head, very late at night. It seems this was part of a private celebration party. Neighbours were not warned about this. C Reynolds to investigate this further and speak with the Pub Manager.

7. PARISH PLAN WORKING GROUPS.

Green & Environmental Group. Nothing to report. Preparing for bulb planting in the autumn.

Information and Advice Group. The Clerk read notes received from M Wright. *'Following an unusually busy period, I now have the letter underway, but not in time for the fete on Saturday. I think its own publicity will take good care of it and there are plenty of notices elsewhere including each of the PC's noticeboards. Otherwise it will appear shortly and in time for SCA's Village Rounders on the 16th July, so if those who deliver can be ready for that or let me know if they can't do it.'*

S Phillips informed the meeting that the bid for Big Lottery funding for the Village Hall has not been successful. The working group at the SCA is considering further options.

Meanwhile the SCA has given the go-ahead for the red telephone box to be sited at the Village Hall. The necessary ground work will go ahead shortly. This will incur a cost of £300. G Gibbs proposed that this be paid, and R Wild seconded the proposal. The meeting agreed by a majority.

8. **NEIGHBOURHOOD PLANNING.** The following report from Jenni Livingstone had been sent to councillors prior to the meeting and was accepted.

' At our meeting on 29th June we reviewed the final copy of Oulton Neighbourhood Plan questionnaire. We all agreed that the questionnaire looks very professional and we should use the same design and printings firms. We compared our questionnaire section by section with Oulton's and some amendments were suggested. There are some obvious differences, which reflect the more rural nature and size of our area – however it was very useful to be able to draw on Oulton's experience.

A planning consultant will be required to write the Neighbourhood Plan once we have the responses to our questionnaire and steering group members agreed to use their contacts to identify a suitable consultant.

Waveney Local Plan – the first draft consultation is expected to be published on 28th July, which will include the list of preferred sites for development in the villages. The intention of the Steering Group is to publish and distribute the questionnaire as soon as possible after the Local Plan publication.

We were very grateful to ex County Councillor Len Jacklin for allocating some of his Locality Fund to enable the purchase of the software needed to set up and analyse the questionnaire.

Jenni, who was in attendance, asked for volunteers to distribute questionnaires. In answer to a question, she said that there would be an option for multiple responses from each household from people aged 15+, and that younger responders below that age would also be welcome to give their views.

9. **WAVENEY LOCAL PLAN.** In response to the invitation to send up to two Parish Councillors to the Consultation launch at Riverside, Canning Road, Lowestoft on Thursday 27th July from 6-730pm, G Gibbs and P Johnson volunteered, and the meeting agreed.

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10 PLANNING.

10.1 Recent applications

10.1.1 DC/17/2060/TCA: Work to trees at The Rectory, The Street, Somerleyton . **Parish Council has no objection.**

10.1.2 DC/17/2543/FUL: Construction of a rear extension and re-roofing of garage at The Old Police House, The Street, Somerleyton. **Parish Council has no objection.**

10.1.3 BA/2017/0203/HOUSEH: Replace Annexe at Chimneys, Brickfields, Somerleyton. **Parish Council has no objection.**

10.1.4 BA/2017/0199/COND: Replace approved plans, variation of Condition 2 of permission. Old School House, Herringfleet BA/2008/0101/CU **Parish Council considers that the Application should be refused.**

10.2 Recent Decisions.

10.2.1 DC/17/2060/TCA: Waveney District Council gave notice that it does not wish to object to proposed work to trees at the Rectory.

10.3 Planning Concern: Concern about unauthorised development at Shadow Wood/Cracklewood in Herringfleet. S Phillips up-dated the meeting with a precis of a report agreed by the Parish Council's Planning Committee. The report has been sent to the Head of Planning at the Broads Authority.

11. **VILLAGE EVENTS** – Review. None.

12. **VILLAGE EVENTS** – Forthcoming.

12.1 School Fete. C Reynolds informed the meeting that staffing the Car Park is now organised with volunteers working to a rota.

12.2 Garden Party. Is planned for the afternoon of 20th August. It will take place at The Hollies, with access, it is hoped, to the Village Hall for the use of toilets and in case of rain. S Phillips asked that the Garden Party organisers discuss this with SCA, as repairs to the Village Hall are planned during the Pre-School's Summer Holiday.

12.3 Brick Kiln Tidy. Clerk to contact M. Foster with the two possible dates of 24th September and 1st October for this event.

12.4 An Art Sale is to take place on Saturday 8th July at the Village Hall, from 11.00 to 3.00pm.

12.5 The Annual Rounders Contest and Barbeque will take place on the Playing Field on 16th July from 1.00pm.

13. **FINANCE.** The Quarterly Financial report was agreed. Proposed by G Gibbs and seconded by P Johnson.

14. **PAYMENTS TO BE APPROVED.** It was resolved that the following payments be approved.

Proposed by S Phillips and seconded by P Johnson.

G. Provis (Installing Picnic Bench)	120.23
Lound PC (Share of speed gun recalibration)	16.92
Somerleyton Community Association. Roof repairs.	500.00
Ashby Church Donation –Churchyard Maintenance	100.00
Herringfleet Church Donation – Churchyard Maintenance	100.00
Somerleyton Church Donation – Churchyard Maintenance	110.00
Somerleyton Community Association – Playing Field Maintenance	100.00
Suffolk Accident Rescue – Donation	10.00

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15. CORRESPONDENCE.

No action on items received. The Black Book containing periodicals and written correspondence will be held by the Clerk, who will inform Parish Councillors of its contents at mid-point between meetings. Parish Councillors will contact Clerk if they wish to read any item.

16. DATES AND TIMES OF NEXT MEETINGS

Next **Parish Council Meeting** will be held on Thursday 7th September 2017 at 7.15pm in Somerleyton Village Hall. (*Refreshments – Gerda*)

Next **Northern Parishes Meeting** will be held on Friday 15th September 2017 at 7.30pm in The Small Lounge, Oulton Village Hall

There being no further business, the Meeting closed at 8.30pm

SR/PC/0717