

ASHBY, HERRINGFLEET AND SOMERLEYTON PARISH COUNCIL

Draft Minutes of Meeting held on Thursday 2nd March 2017

Draft Minutes of the Ashby, Herringfleet & Somerleyton Parish Council meeting held on Thursday 2nd March 2017 from 7:15 p.m. in Somerleyton Village Hall

Present: Mrs G Gibbs (Chair), Ms J Alderton, Mr N Favell, Mrs M Gibbs, Mr P Johnson, Mr C Reynolds, Mr R Wild. Also attending were Councillors B Poole, P Ashdown and L Jacklin.

PUBLIC FORUM

The Public Forum commenced at 7.15pm.

The new tenants at the Village Post Office and Shop introduced themselves and spoke of their plans for a Cycle Repair and Hire business from the property.

Councillor Jacklin spoke of his concern at the delay in commencing the work, or indeed any notice that it will begin, on the passing places on Station Road.

Councillor Ashdown informed the meeting that consultation on sites identified for housing development would commence soon after June, when the 'call for sites' process has ended. He also confirmed arrangements for collecting equipment for the Litter Pick on 2nd April.

The Parish Council meeting commenced at 7:30 p.m.

- 1 APOLOGIES FOR ABSENCE. M Wright and N Livingstone had sent apologies.
- 2 DECLARATIONS OF INTEREST in items on the agenda. P Johnson was agreed to have an interest in item 7.
- 3 REQUESTS FOR DISPENSATION.
None received
- 4 MINUTES OF THE PREVIOUS MEETINGS.
It was proposed by C Reynolds that the draft minutes of the meeting held on 2nd January 2017 are an accurate record, seconded by M Gibbs and unanimously agreed.
J Foster joined the Meeting.
- 5 CLERK'S REPORT ON ONGOING MATTERS.
 - 5.1 Litter/ dog bin, The Green. Councillor Ashdown agreed to find out what progress has been made in the supply and fixing of this item.
 - 5.2 Benches, The Green. J Foster explained that the construction of the bench is progressing. It is to be a carved bench, and there are discussions about children from the school creating some of the designs for carving.
 - 5.3 Herringfleet Hills. R Wild reported that there are a number of concerns about access and safety on the Public Access land at Herringfleet Hills. Access to the site from the B1074 has been locked, so people wishing to visit have to approach from the south, which means it is not possible for people with disabilities to visit. There do not seem to be signs requiring visitors to keep dogs on a short lead. He reiterated that there are no objections to the land being grazed, but that attention needs to be drawn to the problems that now exist. It was proposed by R Wild and seconded by M. Gibbs that the Clerk should write to the Somerleyton Estate, the Broads Authority and to Suffolk County Council, (Highways Department) voicing the Parish Council's concerns.
 - 5.4 The meeting discussed Councillor Jacklin's concerns expressed during the Public Forum, about the apparent delay in the completion of these works. The Parish Clerk is to be included in any correspondence between Councillor Jacklin and Highways, to ensure the Parish Council is kept up to date.
- 6.1 The Meeting acknowledged the work carried out to clear the ditch at the Station Road/The Street junction. Visibility is much improved and the area looks good. The Clerk will write to

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members of the 'work gang' to thank them. The Meeting also noted that the hedge and path on the Slugs Lane end of the Brickfields shared garden, has been cleared by the Riches family. The Clerk will write to them thanking them for this work.

16 The Meeting received the report on the Northern Parishes Meeting tabled by the Clerk.

6 REQUESTS FROM PARISHIONERS.

6.1 A parishioner has contacted G Gibbs regarding the Telephone Box, suggesting that it be moved to the area adjacent to the Village Pond. Other possible sites were considered, including the Forge Garage site. It was agreed that the meeting would need to make a decision. (See item 7).

6.2 There have been discussions about the siting of a defibrillator in the village. It would need to be placed close to an accessible telephone which rules out some community sites, such as the Village Hall. It was proposed by C Reynolds and seconded by N Favell and unanimously agreed that P Johnson should investigate options.

7 THE VILLAGE SHOP AND POST OFFICE AND THE FORGE GARAGE SITE.

P Johnson left the meeting for this item.

Concerns were again expressed about the manner in which the Post Office and Shop have been closed and the delayed opening of a replacement service to the village. It is felt that due process had not been followed, given that the preserving of essential services to rural areas was a cornerstone of Waveney District Council's Local Plan. It was acknowledged that a temporary and restricted Post Office service has now started from the Forge Garage. Some concern was raised about the isolation felt by the lone Post Office worker, and women in the village have made an informal rota to attend the post office to prevent her being alone.

The meeting discussed the Parish Council's attendance at the Planning Meeting at 6pm on 18th April, where a member of the PC will have the right to speak for 3 minutes; as will one further objector. Members of the public could also attend. It was proposed by G Gibbs, seconded by C Reynolds and agreed that the Planning Committee of the Parish Council should discuss who would speak on behalf of the Parish Council.

The Meeting then moved to vote on the placement of the Telephone Box. The two sites voted on were the Forge Garage, and the grass area adjacent to the Village Pond. The meeting decided by 6 votes to 3 that the Box should be sited at the Pond. S Phillips to write to the Award Charity, which owns the site.

P Johnson rejoined the meeting.

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8.1 PARISH PLAN WORKING GROUPS.

8.2 Green & Environmental Group. There have been no meetings since the January PC meeting. Information & Advice. N Favell has repaired the Church noticeboard, and is planning to repair the PC noticeboard next. In the interim the Clerk will liaise with Mary Truman about using a small part of the Church noticeboard for PC notices. There will be no newsletter until after M. Wright's return.

9 NEIGHBOURHOOD PLANNING.

9.1 The Meeting received the following progress report from Jenni Livingstone.

Since the successful consultation day on 13th November held in both Lound and Somerleyton we now have a summary of the issues raised which will be the starting point for our

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questionnaire.

Following a meeting with Jo McCallum and her colleague Gillian Benjamin (WDC) it was advised that we should provide more feedback to residents. Therefore we will be listing the issues raised at the consultation on a poster for the villages noticeboards.

Steering Group members have researched a large number of questionnaires to find a style and format we feel would be suitable. Our aim is to make the questionnaire user friendly, well illustrated with photos and maps and asking relevant questions. The group is now working in small teams to focus on generating the questions in preparation for the next meeting in March.

County Councillor Len Jacklin has offered to help with printing and software costs from his Locality Budget for which we are very grateful and would recommend that the Lound and AHS Parish Councils apply for the grant.

Thanks to the Parish Councils for their support and my thanks to the hard working Steering Group members.

Jenni Livingstone

The Clerk will liaise with the Clerk at Lound PC regarding claiming funding from Councillor Jacklin's Locality Fund.

- 9.2 The Meeting considered the Report on the sites identified as eligible for listing under Community Right to Bid legislation. The Meeting agreed that none of the sites required additional protection under this legislation.
- 10 ANNUAL PARISH MEETING
To be held on 18th May at the Village Hall. The provision of wine and juice for the Annual Parish Meeting will be organised by N Favell and P Johnson. The Meeting agreed the expenditure of £50 for this.
- 11 PLANNING
The Meeting noted the following:
- 11.1 Recent applications:
None.
- 11.2 Recent Decisions
none
- 12 VILLAGE EVENTS - Review
None
- 13 VILLAGE EVENTS - Forthcoming
- 13.1 Village Litter Pick-up. Date agreed: Sunday 2nd April 2017. Participants to meet at the Village Hall at 10.00. Clerk to collect litter pick ups and bin bags from WDC on 31st April.
- 13.2 Open Gardens. Pending M Wright's return, the Clerk will meet with M Gibbs and J Alderton to discuss the possibility of a Garden Party in lieu of the Open Gardens event this summer
- 14 FINANCE.
The Clerk informed the Meeting that Waveney District Council had been informed that The Parish Council was requesting an unchanged Precept for the coming Financial Year.
The Clerk also informed the Meeting that the ownership of the following assets had been transferred to Somerleyton Community Association as previously agreed: The audio speakers in the Village Hall, the new Picnic Bench and Outdoor Litter Bin on the Playing Field.

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15 PAYMENTS TO BE APPROVED

It was proposed by R Wild, seconded by P Johnson and unanimously agreed that the following payments should be made:

S Phillips (for payment to Sustainable Furniture Ltd, Picnic Bench)	350.00
S Phillips (for payment to Hall-Fast, Litter Bin)	188.63
Local Council Public Advisory Service (Clerk Training)	25.00
Play Inspection Co Ltd (Inspection of Play Equipment on The Green)	75.00
G Gibbs (for purchase of Danish Oil for Memorial Bench)	11.28

15 CORRESPONDENCE.

The Clerk will send details of the contents of the Black Book along with the Agenda and Clerks report before the next meeting.

16 DATES AND TIMES OF NEXT MEETINGS.

The Annual General Meeting of the Parish Council will be held on Thursday 11th May 2017 at 7.15pm at Somerleyton Village Hall. *Refreshments: Jess*

The Annual Parish Meeting will be held on Thursday 18th May 2017 at Somerleyton Village Hall at 7.30 pm

The next Northern Parishes Meeting will be held on Thursday 1st June 2017 at 7.00pm at Hopton Village Hall

There being no further business, the meeting closed at 8.55pm