

Ashby, Herringfleet and Somerleyton Parish Council
Clerk's Report – to be used with agenda for the meeting on 2nd March 2017

Simon is on tea duty

- 1. Apologies for Absence.**
- 2. Declarations of Interest** in items on agenda.
- 3. Requests for Dispensation.**
To decide any requests for dispensation received **prior to the meeting** to participate in discussion and/or voting despite disclosable pecuniary interest(s).
- 4. Minutes of Previous Meeting.**
To approve and sign as a correct record the minutes of the meeting held on the 12th January 2017.
- 5. Clerk's Report on On-going Matters.**
 - 5.1 Litter/ dog bin, The Green. Ongoing. Awaiting action from WDC.
 - 5.2 Benches, The Green. Ongoing. No sign of repaired bench to date,(as of 21st February).
 - 5.3 Herringfleet Hills. Ongoing.
 - 5.4 Passing Places on Station Road. Councillor Jacklin has been in contact with Suffolk County Council pressing for the expedition of this essential work. He has copied the parish clerk into this correspondence. It has been agreed that the cost should be met through the locality budget. The work should commence soon.
- 6.1 The working group proposed by N. Livingstone is meeting on 24th February to clear the ground and ditch on the west side of the junction between The Street and Station Road.
- 6.3 Broads Authority.
Invitation to Adrian Clark to attend a future meeting.
- 16 Northern Parishes Meeting. See report tabled by clerk.
- 6. Requests from Parishioners.**
Concern has been expressed to parish councillors about the red telephone box. There is a proposal to relocate this to a spot adjacent to the Village Pond. (See Item 7.)
- 7. Village Shop and Post Office.**
The Planning Committee of the Parish Council met on 13th January and resolved to object to the retrospective Planning Application regarding the changes to the Post Office premises. The Planning Department at WDC was given notice of this on 13th January, and a request for clarification from the Case Officer at WDC was responded to on 16th January.
The clerk wrote to Lord Somerleyton on 31st January , after liaising with N Livingstone, the proposer of this action. Lord Somerleyton responded with the following email on 10th February with clarification of his plans. Email forwarded to Parish Councillors on 10th February.
PC to discuss and agree a response to the information contained within the email from Lord Somerleyton.

Dear Sue

Many thanks for your letter earlier this week requesting an update for the PC meeting 3rd March and we all appreciate the reasoning behind it too – thank you for that opportunity, I am home on 3rd so could come again if that helped.

The things I know for certain now (Paul and Julie in office) can verify as they are closer than me to some of the items

- 1. The temporary post office has started on Tuesday afternoon between 12 and 3*
- 2. The post office will be embedded as a permanent part of the new shop*
- 3. We will start building activity around the Tuesday post office about the new shop – things to try/maybe just surveys what people want to see/wet fish etc I hope to start this late March but don't want people to interpret this too literally we are*

in planning stages but want to understand what people really want/value and to excite some anyway

4. *We are having our first meeting with the grant awarding bodies next week to agree plan of works but the estate hopes to start building works during Feb ahead of main works with a projected full opening date of autumn – this coincides with a really good time of year for home grown produce and a natural build towards Christmas, it also feels realistic as from Easter to September we are usually pretty flat out.*

5. *We remain supportive of the telephone box as info post outside new shop and indeed may have moved it by now – Simon Phillips declined to answer several requests for an answer but you'll appreciate we have to move it for new tenants. If you want to sell it we would consider buying for that same reason in that place but peppercorn amount!*

6. *We aim to sell food to go/micro coffee/tea shop/estate and local artisan food/convenience food based on surveys/papers/stamps/fresh flowers/fruit/small selection of wine and work with other so we have wet fish on Fridays etc. we hope to pepper the calendar food events maybe once a month/quarter and might consider delivery further down the track*

7. *The prep facility has been over-imagined I think by some, it is somewhere we can store and prepare estate/local food under modern hygiene and health & safety standards for the shop the pubs and hall weddings (about 15 per annum) we also hope to have a micro shop at Fritton which we can supply for retreat holidaymakers in 2018. I am confident it will not be even noticed by residents and may even eventually be seen as a preferable thing to a dirty garage/housing or another kind of business – we live in a village on an estate that produces food, it is at the very heart of estate activity this is just a modernisation of that tradition.*

8. *We are looking into glazing in with crittal the old garage porch for extra space and have talked to conservation about tiling the outside (the rather modern brick) with white crackle glazed tiles much like a fine food shop (butcher/fish) tradition – no doubt the usual suspects will vigorously object but we want to enhance it from its current. Failing that paint in with estate colours.*

The new tenants are working on their new business with a plan to open for June. We are working with them on a door for the preserved west extension to be retained as a shop front. At this stage they want to use it for bike hire/repair with the main workshops out the back. They are decent people and need a chance and we think will deliver on what they say. It might be they end up with more than just bike hire – basic snacks and a cup of coffee as they are on bike route but not a full tearoom business at this point.

I hope this is of some help believe the old shop tenants are coming to meeting on 3rd to answer questions – incidentally we chose Jernigan as the name for the old shop in honour of the family who lived at Somerleyton and built the second hall on the site before the Wentworth's and then Peto. It is just Jernigan – with Japonica and The Nook next door and in line with Dad's naming the new house after Peto. We felt 'the old post office naff but also divisive which I hope makes sense.

With best wishes

Hugh

The temporary Post Office service commenced at the Forge Garage on 31st January. It is open each Tuesday afternoon from 1pm to 3pm. Work seems now to have begun at the Forge Garage, with planting in the raised beds at the front.

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7. Village Shop and Post Office. (contd.)

The Parish Council will want to discuss the Estate's proposal to relocate the Telephone Box from its traditional site outside the old Post Office to the Forge Garage. The meeting will appreciate that the box is owned by the Parish Council. Parish Councillors may want to ascertain more precisely where the proposed new site is, and to consider an alternative proposal that the box be placed near to the village pond.

8. Parish Plan Working Groups.

8.1 Green and Environment Group

The proposed new convenor of this group hopes to meet members in late March.

8.2 Information and Advice Group

The Church Noticeboard has now been removed for repair; the repair of the PC noticeboard is awaited.

In Mick Wright's absence, would anyone be willing to produce the Spring Newsletter?

9. Neighbourhood Planning.

9.1 To receive the following report from Jenni Livingstone:

Since the successful consultation day on 13th November held in both Lound and Somerleyton we now have a summary of the issues raised which will be the starting point for our questionnaire.

Following a meeting with Jo McCallum and her colleague Gillian Benjamin (WDC) it was advised that we should provide more feedback to residents. Therefore we will be listing the issues raised at the consultation on a poster for the villages noticeboards.

Steering Group members have researched a large number of questionnaires to find a style and format we feel would be suitable. Our aim is to make the questionnaire user friendly, well illustrated with photos and maps and asking relevant questions. The group is now working in small teams to focus on generating the questions in preparation for the next meeting in March.

County Councillor Len Jacklin has offered to help with printing and software costs from his Locality Budget for which we are very grateful and would recommend that the Lound and AHS Parish Councils apply for the grant.

Thanks to the Parish Councils for their support and my thanks to the hard working Steering Group members.

Jenni Livingstone

9.2 Community Right to Bid. Please see attached report.

10. Planning.

10.1 Recent application:

Ref: DC/17/0023/FUL. Post Office, The Street, Somerleyton.

Alterations to parking area to include the installation of a dividing fence and laying of grass area to the front of the property together with the relocation of the telephone box to the former Forge Garage site.

Parish Council Recommendation: Refusal. (See item 7 of this report).

None.

11. Village Events. – Review.

None.

12. Village Events – forthcoming.

12.1 Litter Pick-Up This event is planned for Sunday 2nd April. Participants will meet at the Village Hall at 10.00am. Councillor Ashdown has offered to order 20 litter pickers and black bags. The Clerk will collect these from the Denmark Road depot on Friday 31st March.

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12.2 Open Gardens. Unfortunately for various reasons, several of the larger gardens that have been opened to the public for this event in recent years will not be available this year. It has been agreed by the organising group that this renders the event non-viable for this year. The group does not wish to cancel the event without planning an alternative event for this summer, and Mick Wright has suggested a Garden Party at around the same time. It would be hoped that the Open Gardens event could continue next year. Members of the organising group have supported this proposal.

13. Finance.

To receive verbal report from clerk regarding i) the Annual Precept, and ii) the transfer of the ownership of specific assets to Somerleyton Community Association.

14. Payments to be approved.

14.1 Cheques to be approved:

S Phillips (for payment to Sustainable Furniture Ltd, Picnic Bench)	350.00
S Phillips (for payment to Hall-Fast, Litter Bin)	188.63
Local Council Public Advisory Service (Clerk Training)	25.00
Play Inspection Co Ltd (Inspection of Play Equipment on Village Green)	75.00
G Gibbs (for purchase of Danish Oil for Memorial Bench)	11.28

15. Correspondence

(dates refer to when circulated by email.)

The list below is a record of official and other significant correspondence received since the last PC meeting. *If a councillor wishes an item to be debated, best practice is that it be notified in advance to the clerk for a separate agenda item.*

Venue Change for Flood Risk Assessment PC Strategic Meeting	12/01/17
Suffolk Resilience Forum News Release – Flood Warning	13/01/17
CEP Steering Group AGM 17 th February	23/01/17
PCC announces increase in Precept	01/02/17
Report Flooding and Drainage Issues from SCC	06/02/17
Police Connect: Avian Influenza outbreak Redgrave	15/02/17
Police Connect: Be on guard against fake Trading Standards Officers	15/02/17
WDC (Reorganisation of Community Governance) Order 2017	23/02/17
Lowestoft organisations encouraged to apply for Tesco 'bags of help'	23/02/17
Rural Vulnerability Service – Rural Broadband	23/02/17

16. Dates and times of next meetings.

Annual General Meeting	Thursday 11 th May 2017, 7.15pm at Somerleyton Village Hall <i>Refreshments Jess</i>
Annual Parish Meeting:	Thursday 18 th May 2017, Somerleyton Village Hall
Northern Parishes Meeting:	Thursday 1 st June, 2017, 7.00pm, Hopton Village Hall

Sue Read
Parish Clerk
24/02/17

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