

Tom is on tea duties

Note 1. In attendance at the meeting will be 2 applicants for the role of Parish Councillor and a possible Parish Clerk.

Note 2. The format of this Report has been amended to include *all* agenda items, including those without notes, to facilitate cross-referencing with the Agenda

1. Apologies for absence

2. Declarations of Interest in items on the agenda

3. Requests for Dispensation

To decide any requests for dispensation received **prior to the meeting** to participate in discussion and/or voting despite disclosable pecuniary interest(s).

4. Minutes of the previous meeting

To approve and sign as a correct record the minutes of the meeting held on 7th July 2016

5. Clerk's report on ongoing matters

The numbers refer to the minute number from the meeting held on 7th July.

6.2 Litter bin, The Green. No word from Waveney Norse since Paul Douch spoke to them. *There is a litter bin on Green Corner outside No1 The Street, is this sufficient?*

6.3 & 19 Benches, the Green. The Ivy Wilson bench has been removed and the square seat awaits repair. No further word on the offer towards repairing these.

6.4 Herringfleet Hills. The PC awaits news of improved access and the car park.

6.5 Station Road. Awaiting further news from SCC.

6.6 Traffic Restrictions, The Street. Awaiting further news from SCC.

6.7 Recruitment of a Parish Clerk. An enquiry about the post was received before the Temporary Clerk had placed the required advertisement in the Lowestoft Journal and in light of this, and following discussion with the Chair, the advertisement was not placed. See also Agenda Item 17 below.

7 Hedges at Green Corner. These have been trimmed.

8 Village Shop and Post Office.

The Estate is working with the Post Office to give a limited service from the Forge Garage office and they are awaiting the installation of a BT ADSL connection to facilitate this. The PO will then decide which days and hours to open.

On 8th July the PC wrote to Lord Somerleyton:

At the meeting last night (7th July) the Parish Council was deeply concerned at the sudden and unexpected closure of the shop and Post Office. This is a great loss to the community in general and it is causing difficulties for some older or less mobile residents. The Parish Council would very much like to see the shop and Post Office return to the village in the existing premises and it understands that at least one person has expressed an interest to the Estate to do this. The Parish Council is keen to support such an initiative and offers whatever assistance it can in ensuring that a new and successful business is established as soon as possible.

On 29th July Lord Somerleyton wrote:

We are currently advertising for a new tenant for the old village shop with expectation this might be ready to go out end September time after a pretty thorough fumigate among other things. We are looking for a tearoom operator along the lines of the Lound Mardle Café or if not a small business owner who may live but use the old shop front as a work shop/shop front.

We have decided to expand our range of lines in the new farm shop to include convenience items in the wake of the village shop closing which seems logical now and very much look forward to serving the community in 2017

Really positive news, the post office are keen to start a weekly surgery hopefully from within a couple of weeks which will run until we open and from there they are keen to install a 'post office local' which is

essentially the same service we had in the old shop which is really good news

I know some will be nostalgic for the old shop but its clearly not viable for the business owner and hasn't really been for years but equally it has been under rented as long as I can remember and that too isn't really viable so we do feel this remains the best long term solution

It appears that the application to run a village shop/tea room/post office from the old premises has not been successful.

6. Requests from parishioners

Request received to arrange street gutter cleaning – passed to WDC.

7. Parish Plan Working Groups

Green & Environmental Group – to receive an update on the ceremony to mark the planting of the WW1 commemorative tree.

Information & Advice – It has not been possible to start work on converting the old telephone box into an information point because the access to the door cannot be guaranteed until the fate of the shop building is known. Lord Somerleyton is supportive of the project but cannot commit at this time. An option to overcome this problem might be to turn the box around to face The Street – a lot easier to write than to do! In case this becomes necessary the Council might wish to set a maximum budget for the work, say £300.

8. Neighbourhood Planning

To receive the following report from Jenni Livingstone:

WDC are currently holding the statutory consultation on the proposed area designation - you may have seen announcements on the noticeboards. Meanwhile the Steering Group is meeting on a regular basis Louis Smith and Paul Strowlger had a very useful meeting with Jo McCallum and Jack Green (WDC Community Development and PLanning) to discuss the NP process and ensure we are following the correct procedure. At our June meeting Tony Wright Chair of the Oulton NP group shared the "Oulton experience" with us and gave us plenty of sound advice on the pitfalls and best procedure for producing a Neighbourhood Plan. The steering group agreed at our meeting on 17th August that, if we wished to have input into the Waveney Local Plan we needed to proceed with consulting the local community. We are holding Consultation Events at both Lound and Somerleyton Village Halls on Sunday 13th November from 10 - 4. Save the Date! We will have display boards with various topics: Housing and planning - Transport - Health and Education - Environment - Leisure. It would be useful for residents to have some open "prompting" questions on the boards, such as What leisure facilities would you like to see? Do we need more housing in the villages? It would be very helpful if the Parish Councillors could put their questions forward.

There will be brief discussion of the questions Parish Councillors would like to see asked. Councillors will be requested to forward their questions to the Chair by Monday 12th September (?) for collation and forwarding to the Neighbourhood Planning group.

9. Planning

9.1 Recent applications – nil

9.2 Recent decisions – nil

10. Village Events – review

Rounders and barbecue. Sunday 24th July.

11. Village Events – forthcoming

Brick kiln tidy - Sunday 25th September at 10.00am.

Fireworks – The PC has resolved not to hold a Bonfire & Fireworks event in Somerleyton this year and has been invited to join with the Somerleyton Estate in an event in Fritton.

Christmas Lights & Carols around the village - To arrange a report on the condition of the lights so that any necessary spares or repairs may be considered at the November meeting and a budget agreed.

To discuss whether the community wishes to avail itself of the Celebrate England Fund (email circulated 10/8/16). [www. Biglotteryfund.org.uk/celebrateengland](http://www.Biglotteryfund.org.uk/celebrateengland)

12. Finance

1. To consider the First Quarter Financial report. *Note that the Standing Orders require quarterly reports. The Council or the new Clerk may wish to change this in the future.*
2. To resolve a use for the “tidy” donation

13. Payments to be approved

Cheques to be approved:

£15.99 to S Phillips for Microsoft Office suite for PC computer

14. Correspondence [dates are when circulated by email]

The list below is a record of official and other significant correspondence received since the last PC meeting. *If a councillor wishes an item to be debated, best practice is that it be notified in advance to the clerk for a separate agenda item.*

Community Emergency Planning Newsletter [30/6/16] “considering”

Sizewell C June Update [30/6/16]

Message from Cllr Len Jacklin re Devolution [4/7/16]

SCC response to WDC Local Plan Review [4/7/16]

Broads Local Plan [4/7/16]

Community Enabling Roadshow [5/7/16]

Slip Road – Market Lane onto A12 [16/7/16] & [10/8/16]

Devolution consultation starts today [16/7/16]

Enabling Roadshow [16/7/16]

Green Corner (parking restrictions) [16/7/16]

Lowestoft Community governance Review [16/7/16]

Devolution [18/7/16]

Can you help us find Private Pumping Stations? [18/7/16]

UK Power Networks “105” [29/7/16]

Community Action Suffolk [29/7/16] & [30/8/16]

Sizewell C July Update [29/7/16]

Update – Village Shop [29/7/16]

Year of Walking Summer Update [10/8/16]

Men's sheds [10/8/16]

Meeting Invite with Police & Crime Commissioner [30/8/16]

Dog Controls in Waveney [30/8/16]

Devolution Consultation (Clare) [30/8/16]

Oulton, Somerleyton Road closure [30/8/16]

Waveney Means Business Newsletter [30/8/16]

Suffolkonboard newsletter [30/8/16]

Funding – Youth Holidays Activities Programme [1/9/16]

Changes to Tesco Bags of Help grants scheme [1/9/16]

“Tidy” cheque [1/9/16]

15. Dates and times of next meetings

Parish Council meeting 3rd November 2016, 7.15pm, Somerleyton Village Hall Refreshments: Neil
Northern Parishes meeting on Tuesday 20th September 2016 in Blundeston Village Hall at 7.30pm

16. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration

of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

17. Recruitment of a Parish Clerk & Parish Councillor Vacancy

17.1 To resolve whether to appoint the applicant for the position of Parish Clerk and any employment terms.

17.2 To hear from the two applicants for co-option as a Parish Councillor and to resolve which to co-opt.