

Maureen is on tea duties

Police report – November

“There was one recorded crime for Somerleyton, this was theft from shed in Station Road, a lawn mower and strimmer were taken. There were no crimes for the other two parishes. Police were called to attend the 5th November due to huge congestion of vehicles, two off-duty officers that were there and myself helped with re-direction of vehicles and advice has been given to your council for future events.”

5. Clerk's Update

5.1 Memorial bench: letter-carving and –painting. See minutes 4/11/15; reminder sent to PJ.

5.3 Litter/ dog bin. Waiting for Waveney Norse to make site visit; I shall talk to Chairman and Vice-Chairman on Jan 4th in order to confirm how bin is to be installed/ secured.

5.4 Ashby village sign. This was cleaned on Dec 13 by Maureen's partner, Michael.

6.2 Overgrown footpaths. Two footpaths were reported on 27/10 and, no cutting have happened, I chased them again on 16/12.

8 Herringfleet Hills. No further news received by the Clerk since email from R Wild circulated on 12/11/15.

10 Social Media (Facebook). No further news received by the Clerk since email from K Foster circulated on 16/11/15.

Double yellow lines at the north end of The Street. From K Sampson (Suffolk Highways), 15/12/15: “The TRO has now been drafted and is now with our legal team to arrange for it to be advertised”.

Square bench, The Green. NF said that he would assess this over the Christmas period.

6. Parishioner Requests

None received.

7. Review of Chairman's and Vice-chairman's positions

Item postponed from last meeting.

8. Parish Plan Working Groups

Environment & Green. “I am pleased to tell you that we now have a cheque for £100 from the Charity to cover the cost of the memorial tree and plaque. Mike Foster will sort out the details of the tree and keep us informed.” [Jenni L, 19/11/15] Note - there is still £61.84 unspent from the £250 of Open Gardens sponsorship money.

Community Facilities Group [email, 17/11/15]

The survey has now been completed and it shows a strong desire for more community activities and a need to improve the facilities in which they are held. It also shows that the playing field is popular. The Community Facilities Group met with the Big Lottery on the 13th November to discuss a revised application for funding and we are now gathering some further information to go with the survey results as evidence in support of this application. We shall be submitting this new application as soon as we can. The full survey results are available at <http://www.flipsnack.com/somerleytonca/survey-report.html>

9. Waveney Local Plan Review; Neighbourhood Planning (NP)

Waveney DC's call for sites ends on January 8th.

9.1 This refers to Lord Somerleyton's card, *Village development is for life, not just for Christmas*, in which he asks residents to “let me know your thoughts on” four questions concerning new housing, new village hall and other facilities. SP has requested it go on the agenda, and the Chairman has agreed. Please let me know if you haven't seen the card and wish to have a copy.

9.2 Jenni Livingstone has said that for personal reasons she will not be able to lead the NP group. The poster appealing for interested residents is on display at several locations in Somerleyton and on the website. I have been told that four people have expressed an interest in getting involved.

10. National Planning Policy

No emailed suggestions have been forthcoming since SP's email of 12/12 [‘Re. Consultation on proposed changes to national planning policy’] and MW's reply of 13/12.

11. Suffolk Local Policing Review

MW sent an email about this on 5/12 and has said he will circulate some key points to go in a letter, should that be what the PC decides to do.

12. Equality Policy – Monitoring Report

Circulated by email on 30/12/15.

13. Herringfleet Mill

An email from Mark Barnard ['Herringfleet Windpump'] was circulated on 21/12, referring to the formation of a charitable trust and management committee. Subsequently, KF and NL have responded that this may be difficult to achieve and that an alternative way of managing it might need to be explored.

14. Training for councillors

The other Northern Parishes were keen to take part in joint training. It has been arranged for Thursday 28th January at Somerleyton Village Hall, to start at 7.15pm. There will be up to 20 parish councillors participating. The fees of £130 plus £21 for hall hire will be divided equally between the five parishes. The session itself will last from 2 to 2^{1/2} hours; each participant will receive a training pack. It would be helpful if this PC's delegates confirmed they will attend. Volunteers to serve teas will also be needed.

15. Planning

Recent decision - one

Crown House, The Street, Somerleyton: rear garden – 3 trees. Approved 9/11/15; works to be completed within 2 years.

Recent applications - none

16. Financial Report

Insurance: the policy with Came & Company was renewed as agreed at the last meeting; confirmatory emails have been circulated in the Black Book. The Christmas lights and carol-singing were insured under that policy.

16.1 See *Financial report_AHS PC_2015-12-20* emailed on 31/12/15.

16.2 Internal audit. If the PC agrees, I shall write to David Cook, asking him to undertake the internal audit again.

17. Budget Estimates & Precept 2016-17

17.1 Refers to *Precept estimates 2016-17*, circulated on 31/12/15.

17.2 See page 1 of above doc.

17.3 See pages 2 (especially column 6) and 3 of above doc.

17.4 Simon has suggested that deadlines for publishing the agenda papers including financial reports are tight over Christmas and New Year. The PC may wish to put the meeting back to the second Thursday in January or to agree that the financial report including precept estimates be compiled pre-Christmas rather than waiting until the end of December.

18. Village events – recent

18.1 Fireworks Night

S Phillips, email Fireworks and Bonfire, 14/11: Police "will require more organisational input from us for future similar events. They do not have a list of required actions, they look at any proposals by the organisers and decide whether they are satisfactory but we have been given a few tips which include the employment of paid, fully trained and approved traffic marshals and the provision of sufficient off-street parking. Another suggestion was: [consider not doing the event or changing to a better more suitable and safer location](#). The fireworks and bonfire event was started about 20 years ago to be a community event and we accepted that people from outside the parishes would attend and that this would help to ensure the event covered its costs. Having had a bumper year this year I do not believe we can scale the event back down to its community roots. An event next year would have to be a far more professional affair and although the PC has the experience and expertise to run it I do not believe it's within our remit and also we do not have the off-street parking ability required. When the PC reviews this year's event at its next meeting I shall propose that no similar event is held in 2016."

18.2 Quiz n Chips

£621 was taken in ticket sales; expenses were £563.61; giving a profit of £57.39 [full tally circulated on 30/12/15].

18.3 Christmas lights

Chris Reynolds and I found that a lot of the bulbs needed replacing. This resulted in a purchase from the same Norwich vendor as when the previous set of LED bulbs were acquired in November 2012. Many thanks to the Estate for their man- and platform-power, and to John Shreeve for electrical advice. Carol-singing, organised by Women's Link, took place on December 3rd.

19. Village events – forthcoming

19.1 Litter pick. In 2015 it took place on April 12th, a week after Easter. Easter this year is on March 27th.

19.2 Social event, midsummer 2016. At the last meeting, a working group (K Foster, T Pace, M Gibbs, S Phillips and J Alderton) was set up - to report back at the January meeting if possible.

21. Cheques to be approved

£273.75 to Came & Company (annual renewal of insurance policy)

£582.60 (incl £97.10 VAT to be reclaimed) to S Phillips (5 speakers for village hall) [Social Fund]

£154.00 to Somerleyton Community Association (hire of Village Hall in 2015)

The above payments were made in advance of the meeting. The insurance had to be renewed before December 1st. For the second item, delivery had been received and authorisation to maximum of £500 ex-VAT made at the September & November meetings of the PC.

£400.00 to S.O.L.D. (noticeboard on Green) [£360 in hand from grants received; £40 Social Fund]

£177.00 to P Douch (50 LED light bulbs for Christmas lights) [£29.50 VAT-refundable; Social Fund]

£3.94 to C Reynolds (TLS plug for Christmas lights) [Social Fund]

£10.00 to Somerleyton Primary School (electricity for Christmas lights) [Social Fund]

£65.00 to Society of Local Council Clerks (annual subscription)

£336.00 to P Douch (Clerk's salary, Oct-Dec)

£30.00 to Suffolk Preservation Society (annual subscription) [increase of £5 p.a.]

£130.00 to Local Council Public Advisory Service (new councillor training, 28/1/16; £120.80 to be reclaimed from other parishes]

£21.00 to Somerleyton Community Association (hall hire for above training)

£100.00 to J Livingstone (World War One memorial tree & plaque)

22. Correspondence [dates are when circulated by email]

The list below is a record of official and other significant correspondence received since the last PC meeting. *If a councillor wishes an item to be debated, best practice is that it be notified in advance to the clerk for a separate agenda item.*

Sally Gallant: Suffolk Local Policing Information Evening event [30/10/15]

Gill Turnbull: Somerleyton, U3018 Slugs Lane [do.]

Tom Wiseman: Waveney District Council Annual Rough sleeper Estimate 2015 [do.]

Len Jacklin: Community Green Space Funding Available [do.]

Hannah Roots [East Anglian Air Ambulance]: Follow-up [Black Book]

Headway Suffolk [Black Book]

bact community transport: November 2015 newsletter [11/11/15]

Lacey Crowe (Suffolk Coastal & WDC): Local Offices - Bungay & Halesworth [16/11/15]

UK Power Networks: Need extra support during a power cut? [25/11/15]

Geraldine Manning: Suffolk Fire and Rescue Service IRMP Consultation (closes 22 Feb 2016) [do.]

Suffolk Constabulary: Suffolk Local Policing Review [4/12/15]

Phil Harris: Waveney Garden Waste Collection Service [do.]

Suffolk Highways Enquiries: St Olaves Road, Herringfleet [10/12/15]

Consultation on proposed changes to national planning policy (ends 25/1/16) [11/12/15]

Happy New Year from Age UK Suffolk [Black Book, February]

Beccy Coombs: Most Active Community Town & Village competition 2015 [18/12/15]

Suffolkonboard.com Newsletter - December 2015 [do.]

Phil Harris: Community Health Events (Workshops) [do.; Black Book, February]

WaveneyLocalPlan@eastsoffolk.gov.uk: Annual Monitoring Report 2014/15 - Waveney Local Development Framework [do.]

suffolkchangeteam@suffolk.pnn.police.uk: Parish Councils (re funding PCSOs) [do.]

Mark Barnard (Suffolk CC): Herringfleet Windpump [21/12/15]

Geraldine Manning: Suffolk Fire and Rescue Service - Integrated Risk Management Plan 2015-18 [31/12/15]

23. Dates & times of next meetings

Thursday 3rd March 2016 – at Somerleyton Village Hall, 7:15. Refreshments: Paul J

24. Confidential business

The Chairman and Vice-Chairman have requested this item.