

Ashby, Herringfleet and Somerleyton Parish Council

Clerk's Report – to be used with the agenda for the meeting on 3rd November 2016

Neil is on tea duty

Note: This report was compiled jointly by Simon Phillips and Sue Read, as previous/interim clerk and new clerk.

1. **Apologies for Absence.**

2. **Declarations of Interest** in items on agenda.

3. **Requests for Dispensation.**

To decide any requests for dispensation received **prior to the meeting** to participate in discussion and/or voting despite disclosable pecuniary interest(s).

4. **Minutes of Previous Meeting.**

To approve and sign as a correct record the minutes of the meeting held on the 8th September 2016.

5. **Clerk's Report on On-going Matters.**

5.1 Litter/ dog bin, The Green. Ongoing.

5.2 Benches, The Green. Ongoing.

5.3 Herringfleet Hills. The PC awaits news of improved access and the car park. Email has been received from Lord Somerleyton which refers in part to this. ['Re-Wilding Somerleyton' .Forwarded to Parish Councillors on 17/10/16]

5.4 Passing Places on Station Road. The Passing Places are next on the Officer's to-do list. There are too many variables to able to give a time scale, but he will keep us informed.

5.5 Parking Restrictions on Green Corner.

Double yellow lines are to be painted at Green Corner on 31st October.

5.8 Village Shop and Post Office.

To discuss the latest developments.

12 Update on use of £20 donation:

There is an alternative suggestion that the money be used to purchase bulbs, which would be planted around the Village Sign and the Hovercraft monument.

14 Parish Council Website.

See report from Committee.

6. **Requests from Parishioners.**

None.

7. **Parish Plan Working Groups.**

7.1 Green and Environment Group

To receive the following update from Jenni Livingstone:

I am currently Convenor for this group, but feel with demands of Neighbourhood Planning I should stand down. We need a volunteer to take on this role.

7.2 Information and Advice Group

To receive update.

8. **Neighbourhood Planning.**

To receive the following report from Jenni Livingstone:

Councillors are aware of the Open Consultation Events being held in both Somerleyton and Lound Village Halls on Sunday 13th November from 10-4. The Steering Group hope for a good response and interesting discussions. We are sure Parish Councillors will wish to join the debate and we would be grateful for any help on the day.

9. **Planning.**

9.1 Recent application:

DC/16/3894/LBC Green Farm House, Green Lane, Somerleyton. Listed Building Consent(retrospective) : Removal of paint finish from exterior of building, the potential for future application of limewash or other breathable paint finish to the exterior of the building. Planning committee response – no objections.

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9. Planning. (contd)

9.2 Recent decisions – nil

10. Village Events. – Review.

10.1 Brick Kiln Tidy
To receive feedback from Gerda.

11. Village Events – forthcoming.

11.1 Christmas Lights and Carols. 1st December. To receive update on condition of lights.
11.2 'Celebrate England' Fund. To hear and discuss suggestions on how the Parish Council may join in this initiative.

12. Finance.

To consider the Second Quarter Financial Report.
To consider the application for funding from Somerleyton Community Association.

13. Payments to be approved.

13.1 Cheques to be approved:

BDO LLP for annual audit:	120.00
S Phillips for website costs:	59.83
M Wright for printing the Summer Newsletter:	50.00

14. Correspondence.

(dates refer to when circulated by email.)

The list below is a record of official and other significant correspondence received since the last PC meeting. *If a councillor wishes an item to be debated, best practice is that it be notified in advance to the clerk for a separate agenda item.*

Consultation Responses: Options for the new Waveney Local Plan [16/9/16]
Notice of public consultation: Broads Plan [21/9/16]
Rural Housing: What are your training needs? #Stoptober [21/9/16]
Lound with Ashby, Herringfleet and Somerleyton Neighbourhood Designation [4/10/16]
Lowestoft Community Governance Review – 'Final Proposal' published [6/10/16]
Broads Forum Special Meeting [6/10/16]
Community Emergency Planning Newsletter [6/10/16]
Sizewell C September Update [6/10/16]
CAS Award winners announced, Local Network Events, Training Courses [6/10/16]
Community Emergency Planning Newsletter Sept 2016 [11/10/16]
Funding Opportunities [13/10/16]
Re-Wilding Somerleyton Estate [17/10/16]
Launch of Health and Wellbeing Community Call to Action [20/10/16]
Revised Draft Broads Plan 2017 [20/10/16]
CAS Awards Evening [20/10/16]
TRO Oulton and Somerleyton: Prohibition and Restriction of Waiting Order [25/10/16]
Rural Housing Conference [25/10/16]
Suffolk Highways: Information re Parkhill, Oulton [26/10/16]
Don't Be a Little Monster this Halloween [26/10/16]

15. Dates and times of next meetings.

Parish Council Meeting: 12th January 2017, 7.15pm, Somerleyton Village Hall.
Refreshments: Chris
Northern Parishes Meeting: 16th February, 2017, 7.30pm, Lound Village Hall