

*Paul J is on tea duties*

Police report, January – “There was only one crime for Somerleyton, a Common Assault. I attended your school and took questions from pupils that were police-related, this proved to be informative for all and some children tried on my stab vest and hat!!!”

## **7. Clerk's Update**

7.1 Overgrown footpaths: Bert Poole emailed on 25 & 26 Jan that this was to be dealt with by the Rights of Way team – who then emailed to apologise for the delay and that the cutting had been done on Jan 25<sup>th</sup> (as was confirmed by G Gibbs).

7.2 Memorial bench: letter-carving and –painting. P Johnson has said the bench will be collected in w/c/ Feb 29.

7.3 Litter/ dog bin, The Green. Chasing Waveney Norse w/c Feb 29.

7.4 Bench repairs, The Green. Rotting timber on square bench; loose bar and armrest on Lucy Wilson bench. N Favell has said he will assess soon.

7.5 Herringfleet Hills. Latest news awaited.

7.6 Herringfleet Mill. Reply from M Barnard, 12/1/16: “Thank you for forwarding your Parish Council’s response to my letter. It would obviously be useful to circulate other local groups such as Somerleyton Together, so can you make sure this is done?

Anyone potentially interested is encouraged to come along to the next open day which is National Mills Sunday, May 15<sup>th</sup>. I have been contacted by millwright Tim Whiting who is gearing up to deal with the damaged scoop wheel. It will also be important to ensure that much needed maintenance work such as external tarring is done this year as the funds are now available.”

Following the February Newsletter, one parishioner has contacted me for further information.

7.7 Internal auditor. The Chairman has spoken to D Cook, who is prepared to continue as internal auditor. The Clerk has written to him as instructed.

7.8 Village green and road: Suffolk County Council contribution. Email sent to Cllr Poole on 15/2. Now awaiting response from Suffolk CC officer(s).

7.9 Communication with Somerleyton Estate. It was resolved to firm up arrangements at this meeting. However, it may be desirable to postpone consideration until May meeting.

7.10 Pond maintenance. I spoke to Ivan, who said that paint for the posts was not needed this year, but he requested teak oil for the Jubilee bench.

## **8. Requests/ enquiries from parishioners**

- Status of lane from Common to Waveney Grange Farm (homeowner’s dogs loose at Common). Assisted by G Gibbs.
- House calls by Somerleyton Together (dim view of). Advised organisers, 8/1/16
- Two Freedom of Information requests; one Subject Access request (Data Protection Act) – all ongoing.
- One enquiry from new resident keen to get involved.

## **9. Parish Plan Working Groups**

Environment & Green. Latest news awaited.

## **10. Traffic restrictions, The Street, Somerleyton**

From Suffolk Highways, 10/2/16: “The advertised period for the Traffic Regulation Order ended on Monday 8 February 2016. I wish to inform the Parish Council that we have received one objection for the parking restrictions from a resident. I have e-mailed the objector explaining the reasons for the parking restriction and seeking clarification that after considering the reasons did the resident still want the objection to stand or if they are prepared to withdraw the objection. If the objector wishes the objection to stand [yes], a report will have to be submitted to the Council’s Rights of Way Committee for consideration which will significantly delay the parking restrictions and could, if the objection is upheld, result in the withdrawal of the parking restrictions.”

K Sampson of Suffolk Highways suggested that the PC should submit its reasons for wanting the restrictions. This is the text of the Clerk’s draft reply with additions by S Phillips: “*Parish Councillors have for a number of years been concerned about the safety of road users at the junction of The Street with the B1074 Blundeston Road and the vehicular exit from the Green. They have been aware of – and one or two themselves involved in – near misses between vehicles emerging from the Green exit (whose view was obscured by vehicles parked alongside the pavement where the no-parking lines are proposed) and vehicles approaching the junction from The Street. The presence of vehicles parked alongside that pavement causes vehicles approaching from the south to cross onto the oncoming side of the road at a point close to a junction and where vehicles turning into The Street from the B1074 often have to brake to allow those vehicles to reach the junction. This problem is sometimes exacerbated when vehicles park on the other side of The Street, alongside the hovercraft memorial, even when vehicles are parked on the pavement side.*

The Parish Council was instrumental in the painting of a single white line along the side of the roadway of The Street on the approach to Green Corner and was very pleased that at first it deterred parking in this dangerous area even though it has no legal force. With the passage of time less and less notice has been given to the white line and now cars [and larger vehicles –

MGJ parking in this area are once again causing an obstruction just as the roadway narrows and bends on the approach to the junction with the B1074.

The Parish Council urges the installation of a better deterrent – double yellow lines.

*The Parish Council knows of an accident when a car-driver approaching from the Street, to avoid a collision with a vehicle entering the B1074 from Somerleyton Green exit, was forced into a swerve which resulted in her skidding and colliding with the posts and rails on The Green close to the corner where, on school mornings, children wait for school transport. The posts and rails were badly damaged as a result, and the car was a write-off; thankfully no human injuries were incurred. (The Parish Council believes that the proposed no-parking lines will reduce the chances of accidents and injuries.)- delete*

The Parish Council urges the installation of a strong deterrent to parking in this dangerous area and believes the proposed double yellow lines will reduce the chances of accidents and injuries.”

### 11. Somerleyton Charities

This follows the resignation of Sue Harper. Julie Reynolds is the other nominative trustee of the PC. Term of office is 4 years. Closing date: Feb 29. One application has been received by Feb 26. The PC is asked to consider sending a letter of thanks to Sue Harper.

### 12. Annual Parish Meeting

From last year's minutes: “M Wright said that there had been a positive response to the format of last year's meeting, and he suggested that similar arrangements be made this year. It was agreed that the Clerk would write to local organisations and that up to £50 from the Social Fund be available for refreshments”.

### 13. Joint training event

N Livingstone, 17/2/16: “I would like to say a few words about the training course I attended with others last month. I was disappointed with what took place. I have considered making a direct approach to the organization who run the courses to express my feelings about the poor standard of presentation, but as others were present I think I should raise the matter as an agenda item so that others can express their views also.”

### 14. Northern Parishes meeting

Report from M Wright awaited.

### 15. Neighbourhood Planning

J Livingstone, 20/1/16: “Just to let you know we had a very positive first meeting last night. We have a new recruit [who] moved to the village about 6 months ago. Retired planning and conservation architect - how helpful is that? We have agreed to link up with Lound and I have been in touch with Louis Smith so moving forward.” Another meeting was held with Lound reps and WDC planners on Feb 24.

### 16. Planning

Recent decisions – none.

Recent application: Chimneys, Brickfields, Somerleyton: BA/2016/0031/HOUSEH. Timber cladding and insulation to exterior walls, reframing windows and doors and new decking. Planning Committee met on Feb 12<sup>th</sup> and recommended approval because the proposed works do not intrude on the locality.

### 17. Financial Report

Interest of £11.77 was received into the National Savings & Investments account on Jan 1<sup>st</sup>. The balance of the account is now £1581.58. The precept demand of £2845 was submitted to Waveney DC on January 11.

17.1 see separate email *Financial report – 2 attachments*

17.2 see above same email

17.3 External audit – new arrangements, 2017-18 [email to all, 17/2/16]

The way in which external audit of local councils is conducted is being overhauled. The last piece of guidance I had from SLCC was in *The Clerk* magazine (you may have read it yourself by now): “Councils which do nothing will be deemed to have opted in and it is likely this will be the outcome for most councils. ... Few if any councils will wish to do this” [i.e. opt out to appoint own external auditor and audit panel]. **However, should the PC wish to appoint its own external auditor, that decision should be made at the March 3rd meeting.**

Simon [19/2]: For the avoidance of doubt I suggest the PC should vote to confirm its decision not to opt out. This is not entirely necessary because the legislation states that those councils which do not formally opt out are subject to the rules.

## 18. Somerleyton Primary School

From Louise Spall, 10/2/16: "At Somerleyton Primary School we are continually striving to provide the highest standards of education for our children. This has resulted in a vibrant school where pupils are given a broad and exciting curriculum; a visit to our website will give you an insight into all we offer.

To progress further we are focusing on our computing and coding curriculum, we have developed a program of study from reception to year 6 which supports the children as they progress in their knowledge and understanding of this subject. To enable the children to work independently we need to renew our computing hardware therefore we have set a target of £2000. If we reach this it will enable us to buy 8 new laptops, which would mean the children would no longer need to share.

I am writing to ask whether Ashby, Herringfleet & Somerleyton Parish Council would be willing to support our campaign. The cost of a laptop is between £250 and £300 and we would be grateful for any help the Parish Council can give us as we work towards our target.

If you have any questions, please do not hesitate to contact me".

Head teacher's wish list circulated by C Reynolds on 10/2/16.

R Wild, 10/2/16: "As we made so much profit at the Fireworks it would not hurt us to give something to the school and I propose we discuss how much at the next meeting".

M Wright, 10/2/16 : "I encouraged Louise to submit this request to both the PC and the Somerleyton Charities. I would like to think we could 'sponsor' a laptop in the light of the Social Fund boost we get each year from the School Fete car parking".

## 19. 1 Litter pick (Sunday 20<sup>th</sup> March)

Waveney Norse encouraged me to enter the PC in their competition, *Love East Suffolk incentivised litter pick scheme*

"All of the terms and conditions below only apply to groups carrying out their events during the period 1st March to 31st May inclusive. In order to be eligible for the awards, groups must agree to the following terms and conditions.

\* The activity must take place within the area of Suffolk Coastal District Council and / or Waveney District Council.

\* All registered groups must submit a photo of their event and permit use of the photo for publicity purposes.

\* All registered groups are eligible for an award of £20, on condition of receipt of a photo taken of their event that is made available for publicity purposes and on safe return of any equipment loaned within 7 days of the event.

\* **All cash awards would be payable to a recognised charity or community group chosen by that team of volunteers.**

\* Awards will not be paid to private individuals or businesses.

\* One entry from each registered group will be placed into the £200 top prize draw and the winner for each neighbourhood area will be randomly drawn by an independent witness on 1st July 2016.

\* The neighbourhood areas from each of which one group will win the top prize of £200 are comprised of the same wards and parishes as the existing Safer Neighbourhood Team areas.

\* The winners will be notified within seven days of the prize draw.

\* The results of the draw will be announced on the Council's website, via a press release, and in the following issue of Coastline / In Touch magazine.

\* Groups to whom the £200 prizes are awarded agree to provide information on how it is spent, for publicity purposes.

\* All cash awards are subject to the safe return of all equipment loaned to the group (that is, litter pick sticks, bag hoops and / or high visibility vests).

P Johnson has advised that the Estate has been picking widely and welcomes suggestions of locations where further picking might be done.

## 19. 2 Midsummer event (Sat 18<sup>th</sup> June)

Progress report expected from the working party: M Gibbs, K Foster, J Alderton, T Pace, S Phillips.

## 20. Newsletter

"After overcoming a few technical problems the February Newsletter is complete and RPD will print 210 colour copies on 100 gsm paper for £50 as for the last issue. I feel this is a very good price and will go ahead with the order. I hope this meets with your approval". [M Wright, 3/2/16]

## 21. Cheques to be approved

£35.00 Data protection registration – annual renewal

£336.00 [pro rata – amount to be confirmed in item 25?] to P Douch (quarterly salary, Jan-Mar 2016)

£31.60 to P Douch for administrative expenses (Sep-Feb)

£50.00 to R.P.D. Printers for printing February newsletter [Social Fund]

£25.00 to Community Action Suffolk for one delegate place at 1-day conference

£43.20 to K Foster for travel expenses to Community Action Suffolk 1-day conference [Simon?!]

£tbc to Somerleyton Primary School for new laptop(s) [Social Fund]

£24.99 [£19.99 ex-VAT] to Cyan for teak protector [Social Fund?]

## **22. Correspondence** [dates are when circulated by email]

The list below is a record of official and other significant correspondence received since the last PC meeting. *If a councillor wishes an item to be debated, best practice is that it be notified in advance to the clerk for a separate agenda item.*

Lacey Crowe: Marina Customer Service Centre [11/1/16]

SPCC@suffolk.pnn.police.uk: Suffolk Local Policing Review - 1 attachment [14/1/16]

[suffolkchangeteam@suffolk.pnn.police.uk](mailto:suffolkchangeteam@suffolk.pnn.police.uk): Suffolk Constabulary - Update on PCSO's [20/1/16]

EDF Energy – Sizewell C: January Parish Update [ditto]

Community Action Suffolk: A conference to transform your organisation in 2016! [ditto]

[ActiveCommunities.scdc@eastsoffolk.gov.uk](mailto:ActiveCommunities.scdc@eastsoffolk.gov.uk): Women's Cycling Tour 2016 [26/1/16]

Richard Inman: Rural News Special - 'Disastrous' government grant proposals must be rethought [ditto]

UK Power Networks: Critical Friends Panels [27/1/16]

[networkassurance@suffolk.gov.uk](mailto:networkassurance@suffolk.gov.uk): Notification for Temporary Traffic Order - B1074 Various Roads, Herringfleet and Somerleyton, 29/02/2016 [29/1/16]

Great Yarmouth Borough Council: Great Yarmouth Local Plan: core strategy adoption [Black Book; 1/2/16]

Rickard Nicole (NHS Great Yarmouth and Waveney CCG): Waveney Health and Wellbeing Workshops [Black Book; 1/2/16]

[WaveneyLocalPlan](#): Draft Cycle Strategy – Give your views [consultation ends 15<sup>th</sup> March; 5/2/16]

Lottie Carlton: Your Broads - Your Views [consultation until 8<sup>th</sup> April; 5/2/16]

Suffolk Year of Walking Mailbox: Suffolk's Year of Walking – May 2016 to May 2017. Ideas Please! [10/2/16]

Somerleyton Primary School [appeal re computing hardware; 10/2/16 – see item 18 above]

Suffolk Highways Enquiries: The Street, Somerleyton – road repairs [12/2/16]

Lynne Finnigan: Important information for your Parish Community - Broads Outdoors Festival 2016 - FREE high profile publicity for events! [12/2/16]

Society of Local Council Clerks: Protecting your society's future: your vote counts! [re trade union status] [Black Book – April]

Karla Supple [for Suffolk Public Sector Leaders]: Short stay stopping sites – update [19/2/16]

Sarah Shinnie: Aviva Women's Tour - Wednesday 15th June [ditto]

Lottie Carlton: Broads Authority Public Consultations: Broads Plan and Broads Local Plan [ditto]

Helen Crisp (Waveney Norse): Spring Clean 2016 [ditto]

Paul Douch: letter to Vice-Chairman [dated 19/2/16; not circulated]

Peter Aldous: WW1 projects and the Heritage Lottery Fund [23/2/16]

Suffolk Record Office: Celebrate our heritage and our future [ditto]

Suffolk's Year of Walking – May 2016 to May 2017. Ideas Please! [24/2/16]

[CreatingGreenestCounty@suffolk.gov.uk](mailto:CreatingGreenestCounty@suffolk.gov.uk): Help required to develop outdoor activities project [ditto]

## **23. Dates and times of next meetings**

Thursday 5<sup>th</sup> May 2016 – Annual Council Meeting - at Village Hall, 7:15. Refreshments: Nick

Thursday 12<sup>th</sup> May 2016 – Annual Parish Meeting - at Village Hall, tbc. Refreshments: tbc

Northern Parishes meeting - Oulton Community Centre at 7:30pm on Wednesday 25th May 2016