

ASHBY, HERRINGFLEET & SOMERLEYTON PARISH COUNCIL

The Annual General Meeting of the Parish Council will be held on
Thursday 12th May 2016 at 7.15 p.m. in Somerleyton Village Hall

AGENDA

- 1 ELECTION OF CHAIRMAN
 - 2 ELECTION OF VICE-CHAIRMAN
 - 3 APOLOGIES FOR ABSENCE
 - 4 DECLARATION OF PARISH COUNCILLORS
 - 5 DECLARATIONS OF INTEREST in items on the agenda
 - 6 REQUESTS FOR DISPENSATION
To decide any requests for dispensation to participate in discussion and/or voting despite disclosable pecuniary interest(s).
 - 7 APPOINTMENT OF PLANNING COMMITTEE
 - 8 CONFIRMATION OF MEMBERSHIP OF WORKING GROUPS & EXTERNAL BODIES
 - 8.1 Parish Councillors on Parish Plan working groups
 - 8.2 Nominees to outside bodies
 - 9 CONFIRMATION OF RESPONSIBLE FINANCIAL OFFICER (RFO)
To confirm that the Clerk is RFO; and to appoint a councillor as supervisor of the RFO.
 - 10 ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2016
To approve the accounts, Asset Register and Annual Return; the Chair to sign as a true record.
 - 11 PARISH COUNCIL MEETINGS FOR THE COMING YEAR
 - 12 COMPLAINTS
To resolve to accept the "Report on complaints received by the Parish Council in regard to the extraordinary meeting held on 21st January and other, linked, matters"
To resolve to accept the specific recommendations of the Report
- PUBLIC FORUM**
An opportunity for parishioners to raise issues or ask questions.
The Chairman may invite short reports from Suffolk Police, County and District councillors.
- 13 MINUTES OF THE MOST RECENT MEETING
To approve and sign as a correct record the minutes of the meeting held on 3rd March 2016.
 - 14 CLERK'S REPORT ON ONGOING MATTERS
To decide on any actions required following review of the clerk's update.
 - 15 REQUESTS FROM PARISHIONERS
To hear if any requests have been received and, if matters are urgent, to decide on any actions.
 - 16 PARISH PLAN WORKING GROUPS
To receive reports from working groups and make decisions on any recommendations.
 - 17 REVIEW OF POLICIES
To resolve to adopt the review of the Parish Council's policies and to accept all of its recommendations
 - 18 PLANNING
 - 18.1 Recent applications
 - 18.2 Recent decisions
 - 19 WAVENEY LOCAL PLAN CONSULTATION
To receive a report on WDC's Parish Councillors' event – New Waveney Local Plan on 5th May
To decide how to gather local opinion to inform a response
 - 20 NEIGHBOURHOOD PLANNING
To receive a report from this group.
 - 21 FINANCE - ASSETS
To decide the arrangements for the review of assets
 - 22 VILLAGE EVENTS – Review
Litter Pick, 20th March

Continued overleaf

- 23 VILLAGE EVENTS – Forthcoming
23.1 Annual Parish Meeting (May 19th) – to confirm the arrangements
23.2 Midsummer event (June 18th) – to hear from the working party and decide on final arrangements. To discuss a complaint that Somerleyton Together has organised a similar event two weeks prior to this one.
23.3 School Fete (July 2nd) – to decide how members of the Parish Council may be involved
- 24 PAYMENTS TO BE APPROVED
24.1 To consider applications for funding
24.2 To resolve that payments be made (as itemised in Clerk’s report).
- 25 CORRESPONDENCE
To decide what, if any, action be taken regarding any particular item of correspondence.
- 26 DATE & TIME OF NEXT MEETING – refreshments
- 27 To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
- 28 Complaints concerning the then Chairman and the Clerk.

Signed:

A handwritten signature in blue ink, appearing to read 'S. Phillips', is written over a horizontal line.

Simon Phillips (Temporary Parish Clerk) tel 01502 731795; email pc@somerleyton.suffolk.gov.uk